

Development Committee Minutes

via zoom/telephone/in person

Tuesday, December 2, 2025

MEMBERS PRESENT: Judge James H. Cecile (Chair), Robert T. Tackman,
Erich W. Shafer, Nicholas J. DeMartino

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

GUESTS PRESENT: None

STAFF PRESENT: Carolyn D. Brown

CALL TO ORDER

The December 2, 2025 Development Committee meeting was called to order at 12:20 PM by Board President Judge James Cecile. It was noted for the record that a quorum was present.

APPROVAL OF PREVIOUS MINUTES

Nicholas DeMartino made a motion to approve the October 2025 Development Committee Meeting minutes. The motion was seconded by Robert Tackman, and unanimously approved.

It was noted for the record that the Committee did not meet in November.

SHIRLEY COPES BOARD STATUS

Board President James Cecile reported that Shirley Copes will finish her term as the representative of Helen Hudson, former Syracuse Common Council President. Since Rita Paniagua is the newly elected Common Council President, we will ask her to appoint a representative to the Board.

BOARD RETREAT UPDATES

Executive Director Carolyn Brown updated the committee on plans for the Board Retreat, to be held at PEACE, Inc. Sumner Head Start on 1/23/2026 beginning at 11:00AM.

VENUE FOR DECEMBER BOARD MEETING & HOLIDAY PARTY

December Board Meeting and Holiday Party to be held at PEACE, Inc. Energy and Housing Department, 717 Erie Blvd. W. on 12/23/2025 beginning at 4:45PM.

COMMITTEE ASSIGNMENTS

Board President James Cecile discussed the upcoming committee assignments for Mitayah Donerlson who has finished her committee rotation, and Michael La Flair who is on progressing on his committee rotation.

OLD BUSINESS

Discussion about the unexpected loss of United Way Funding.

NEW BUSINESS:

Executive Director Carolyn Brown reported on the plan to apply for Community Development Block Grants funds.

ADJOURNMENT

The meeting was adjourned at 12:40 PM.