



Memorandum

To: PEACE, Inc. Board Members

From: Rebecca L. Heberle, Director
Head Start / Early Head Start

Date: October 18, 2022

RE: **Head Start Refunding Application**

Attached is the letter we recently received from our Regional Office of Head Start regarding the refunding application for the budget period 02/01/2023 – 01/31/24.

The only changes from last year are:

- Head Start Program Operations Funding - \$19,768,835
Increased by the 2.28% COLA.
- Early Head Start Program Operations Funding – \$3,343,605
Increased by the 2.28% COLA.
- Head Start and Early Head Start Training and Technical Assistance - \$106,150 & \$70,651 – same as the previous funding year.

Current funded enrollment:

- Head Start – 829
- Early Head Start - 214



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

August 15, 2022

Grant No. 02CH011394

Dear Head Start Grant Recipient:

An application for funding for the upcoming budget period must be submitted by November 1, 2022.

The following table reflects the annual funding and enrollment levels available to apply for:

Funding Type	Head Start	Early Head Start
Program Operations	\$9,768,835	\$3,343,605
Training and Technical Assistance	\$106,150	\$70,651
Total Funding		\$13,289,241

Program	Head Start	Early Head Start
Federal Funded Enrollment	829	214

Period of Funding: 02/01/2023 - 01/31/2024

Application Submission Requirements

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)* for a continuation application. It must be submitted on behalf of the Authorizing Official registered in the HSES.

Incomplete applications will not be processed.

Application Instructions are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the "Resources" section of the HSES.

Please contact Gabrielle Grant, Head Start Program Specialist, at 646-905-8091 or gabrielle.grant@acf.hhs.gov or Yolanda Muriel-Falcon, Grants Management Specialist, at 212-264-2890 or Yolanda.muriel-falcon@acf.hhs.gov with questions regarding the *Application Instructions*.

For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the current budget period.

Program Improvement (One-Time) Requests

Grant recipients encountering program improvement needs that cannot be supported by the agency budget are invited to apply for one-time funding. This funding must be applied for separately through the appropriate amendment in HSES. Program Improvement requests are prioritized and subject to funding availability. For questions regarding program improvement needs and requests, please contact the regional office.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,

/Carolyn Baker/

Carolyn Baker
Regional Program Manager
Office of Head Start

October 24, 2022

Stefanie Gordon, Regional Grants Management Officer
Department of Health and Human Services
Administration for Children and Families
26 Federal Plaza
Suite 4114
New York, New York 10278

RE: Grant No. 02CH011394
Reapplication Request

Dear Ms. Gordon

The PEACE, Inc. Board of Directors has reviewed and approved the reapplication of the Head Start / Early Head Start program for the grant year February 1, 2023 through January 31, 2024 at the Board of Directors meeting on October 24, 2022.

Sincerely

Hon. James H. Cecile
President
PEACE, Inc.
Board of Directors