

PEACE, Inc.
EEO/Personnel Committee Minutes
February 2, 2023 (via teleconference)

MEMBERS ON CALL: Pastor Phyllis Lee-Williams, Edward Perry, Jason Wallace, DJ Williams

MEMBERS ABSENT: Tonia Thornton

STAFF PRESENT: Carolyn Brown, Mandy King, Jamie Colucci, Davona Lynch

CALL TO ORDER:

The meeting was called to order at 4:45pm with a quorum of committee members participating.

APPROVAL OF MINUTES:

A motion to approve the minutes of the December committee meeting was made by Mr. Perry, seconded by Mr. Williams and approved unanimously. It was noted that there was no committee meeting in January.

NEW BUSINESS:

Ms. King reviewed proposed revisions to policies in the Employee Handbook.

APPLICANT POOL REPORT:

Mr. Colucci reviewed and discussed the summary of hires and vacancies for January.

OLD BUSINESS:

Ms. King reported that a 2021 EEOC discrimination complaint was transferred to a Florida office.

Ms. King reported that two human rights discrimination complaints were filed by drivers terminated from the Centro Call-a-Bus program. Ms. King noted that the agency has since begun the process of terminating its contract to collaborate with Centro.

ADJOURNMENT:

The meeting adjourned at 4:58pm.

PEACE, INC.
M E M O R A N D U M

TO: Head Start Policy Council / EEO Personnel Committee
FROM: Human Resources Department
SUBJECT: Open Positions
DATE: January 31, 2023

The following is a list of all currently approved open positions within PEACE, Inc.:

UPK Teacher, Head Start - Merrick
Family Advocate, Early Head Start - Jamesville
Home Visitor, HS/EHS - Genesee (2)
Nurse, Head Start - Liverpool and Baldwinsville
Nurse, Head Start - SCSD Collaboration
Health Advocate, Head Start - Sumner
Family Worker, Head Start - Elmcrest/Atonement/Lydia's Lullaby
Family Worker, Head Start - Salvation Army/OCC
Family Worker, Head Start - Merrick
Family Worker, Head Start - Sumner (2)
Family Worker, Early Head Start - Sumner
Teacher, Head Start - Merrick (2)
Teacher, Head Start - Genesee
Teacher, Early Head Start - Sumner
Teacher, Early Head Start - Merrick (5)
Teacher Assistant - UPK, Head Start - Liverpool
Teacher Assistant, Head Start - Genesee
Teacher Assistant, Head Start - Merrick (3)
Teacher Aide, Early Head Start - Sumner (2)
Teacher Aide, Head Start - Genesee (3)
Teacher Aide, Head Start - Sumner (3)
Teacher Aide, Head Start - Merrick (2)
Nutrition Aide/Teacher Aide, Head Start - Jordan
Nutrition Aide, Head Start - Liverpool
Bus Driver, Head Start (full-time) (2)
Mentor Manager, BBBS Community-Based
Mentor Manager, BBBS School-Based
Accounts Payable Specialist, Fiscal