

**Planning Committee Minutes**  
**Wednesday, February 8, 2023**  
via zoom/telephone/in person

---

MEMBERS PRESENT: Shirley Copes (Chair), Steve Hodgens  
MEMBERS EXCUSED: Paula Freedman  
MEMBERS ABSENT: None  
STAFF PRESENT: Carolyn D. Brown, Becky Heberle, Irena Felty, Katy Hollins

---

**CALL TO ORDER:**

The February 8, 2023 Planning Committee meeting called to order at 4:47 PM by Shirley Copes. It was noted for the record that a quorum was present.

**APPROVAL OF PREVIOUS MINUTES**

*Steve Hodgens made a motion to approve the December 2022 minutes.  
Shirley Copes seconded the motion; the motion passed unanimously.*

**PRESENTATION – HS/EHS**

Irena Felty, the Head Start Data Storyteller, presented the content of an interactive one-page dashboard that summarized 2022-23 HeadStart intake information. The dashboard included enrollment by program and site, demographic information (i.e., parent age, parent employment status, parent race) and family risk factors (i.e., history of mental illness, child abuse, domestic violence, substance use, trauma). Irena explained how the dashboard works and demonstrated the use of the dashboard on summarizing data from large families.

Ultimately the goal is to share this dashboard with people from different backgrounds to make them aware of the needs of the vulnerable populations we serve, to help staff develop parent training materials or to obtain supporting information for grant preparation.

**GRANT SUMMARY REPORT:**

Community Engagement Director Todd Goehle reported on new grants.

The current Grant Summary report attached was also distributed to the Committee in the meeting packets for their review.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**OTHER:** None.

**ADJOURNMENT**

***The meeting adjourned at 5:21 PM.***

| Site                                                                                                                                                                                                                                                                                                                                                                                | Enrolled in Program                                                                                                                                                                                                                                                                                                       | Avg Intake Score                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Avg Income                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Unemployed Parent     | Parent had 1st Child at Less Than 21 | No Personal Vehicle | IFSP/IEP                  | Cultural Barriers         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------------------------------------|---------------------|---------------------------|---------------------------|
| <div><div>Select all</div><div>EHS</div><div>Head Start</div><div>PREGNANT</div></div>                                                                                                                                                                                                                                                                                              | 102                                                                                                                                                                                                                                                                                                                       | 56 <div><div>Min</div>22<div>Max</div>119</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 9K <div><div>Min</div>0<div>Max</div>60K</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 51%                   | 67%                                  | 19%                 | 9%                        | 31%                       |
| <div><div>Select all</div><div>Baldwinsville</div><div>Catholic Charities</div><div>Children's Cons...</div><div>Genesee</div><div>Home Based</div><div>Home Based Pr...</div><div>Jamesville</div><div>LaFayette</div><div>Liverpool</div><div>Lydia's Lullaby ...</div><div>Merrick</div><div>SCSD Franklin</div><div>SCSD King</div><div>SCSD Weeks</div><div>Sumner</div></div> | <div># Children in Family</div> <div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div><div>10</div><div>11</div></div> <div><div><div>41%</div></div><div><div>28%</div></div><div><div>15%</div></div><div><div>11%</div></div><div><div>7%</div></div><div><div>2%</div></div><div><div>1%</div></div></div> | <div>Parent Type</div> <div><div>Single parent (father figure only)</div><div>Single parent (mother figure only)</div><div>Two parent family</div></div> <div><div><div>Catholic Charities</div><div>Merrick</div><div>Sumner</div><div>SCSD Franklin</div><div>Home Based</div><div>Liverpool</div><div>Genesee</div></div><div><div>4</div><div>1</div><div>2</div><div>4</div><div>3</div><div>1</div><div>4</div></div><div><div>12</div><div>6</div><div>4</div><div>5</div><div>3</div><div>5</div><div>4</div></div><div><div>9</div><div>7</div><div>5</div><div>4</div><div>5</div><div>5</div><div>4</div></div></div> | <div>Race</div> <div><div>African</div><div>Arabic</div><div>Asian</div><div>Bi-racial/Multi-racial</div><div>Black or African American</div><div>Burmese</div><div>Burundi</div><div>Hispanic</div><div>Mexican</div><div>Puerto Rican</div><div>Somalian</div><div>Syrain</div><div>White</div></div> <div><div><div>2%</div><div>2%</div><div>7%</div><div>12%</div><div>47%</div><div>15%</div></div><div><div>2%</div><div>2%</div><div>2%</div><div>5%</div><div>3%</div><div>15%</div></div></div> |                       |                                      |                     |                           |                           |
|                                                                                                                                                                                                                                                                                                                                                                                     | 25%                                                                                                                                                                                                                                                                                                                       | 34%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 15%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 21%                   | 26%                                  | 25%                 | 12%                       | 11%                       |
|                                                                                                                                                                                                                                                                                                                                                                                     | Child Abuse History                                                                                                                                                                                                                                                                                                       | Parent Diagnosed w/Mental Illness                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Depression and Anxiety                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Substance Use History | Domestic Violence                    | Incarcerated Parent | Recent Exposure to Trauma | Disabled Parent/Caregiver |



| <u>Funding Source</u>                             | <u>Project</u>                                    | <u>Program</u>             | <u>Submission Date</u>           | <u>Request Amount</u>               | <u>Status</u> | <u>Award Date</u> | <u>Award Amount</u> |
|---------------------------------------------------|---------------------------------------------------|----------------------------|----------------------------------|-------------------------------------|---------------|-------------------|---------------------|
| American Heart Association                        | ESFRC Know Diabetes by Heart                      | Family Services            | Nov-23                           | NA                                  | Awarded       | 12/6/2022         | \$16,650.00         |
| Global Partners LP                                | Global Partners & NYSCAA Oil Heat Client Payments | NA                         | 1/5/2023                         | NA                                  | Awarded       | 1/5/2023          | \$7,105             |
| Oswego County Youth Bureau                        | BBBS Oswego County/Central Square School-Based    | BBBS                       | 12/7/2022                        | \$5,000                             | Pending       |                   |                     |
| City of Syracuse NBD CDBG                         | Let Me Be Great                                   | Family Services            | 12/2/2022                        | \$46,956.44                         | Pending       |                   |                     |
| Community Foundation of Central New York          | Participatory Budgeting - LeadSafeCNY             | Family Services            | 11/29/2022                       | \$4,000                             | Awarded       | 11/30/2022        | \$4,000             |
| M&T Bank                                          | Summer Youth Programs                             | Family Services            | 9/6/22 - asked for Free Tax Pren | NA                                  | Awarded       | 11/16/2022        | \$2,500             |
| Panera Bread Foundation                           | Summer Youth Programs                             | Family Services            | 11/14/2022                       | \$50,000                            | Pending       |                   |                     |
| Health Foundation of Western and Central New York | Foster Grandparent Program                        | Foster Grandparent Program | 11/7/2022                        | \$25,000                            | Denied        | 1/6/2022          |                     |
| AARP                                              | Free Tax Prep with Greater Syracuse Works         | Free Tax Prep Program      | 11/5/2022                        | Total \$149,710, \$50,000 for PEACE | Denied        | Dec-22            |                     |
| Community Foundation of CNY, Initiative Grants    | WSFRC Gift Card Giveaway                          | WSFRC                      | 10/14/2022                       | \$10,450                            | Awarded       | 11/16/2022        | \$10,450            |

PEACE, Inc. Recent Grant Applications 1/18/2023

|                                                                                     |                                                  |                       |            |          |                                                 |            |          |
|-------------------------------------------------------------------------------------|--------------------------------------------------|-----------------------|------------|----------|-------------------------------------------------|------------|----------|
| John Ben Snow Foundation                                                            | BBBS School-Based Mentorship<br>in Syracuse City | BBBS                  | 10/14/2022 | \$10,000 | Awarded                                         | 10/24/2022 | \$10,000 |
| Department of Children and Family<br>Services Youth Development<br>Program Services | BBBS Onondaga County<br>Mentorship Programs      | BBBS                  | 10/5/2022  | \$15,000 | Pending                                         |            |          |
| National Grid                                                                       | ESFRC Senior Program                             | ESFRC                 | 9/20/2022  | \$5,000  | Awarded                                         | 10/24/2022 | \$5,000  |
| M&T Bank                                                                            | Free Tax Prep Program                            | Free Tax Prep Program | 9/6/2022   | \$25,000 | Denied - \$2,500<br>of funds awarded<br>to FRCs | 11/16/2022 | \$2,500  |
| BNY Mellon                                                                          | BBBS Mentor Manager Salaries                     | BBBS                  | 8/31/2022  | \$20,000 | Pending                                         |            |          |
| Berkshire Bank                                                                      | Free Tax Prep Program                            | Free Tax Prep Program | 8/30/2022  | \$25,000 | Awarded                                         | 10/13/2022 | \$2,500  |
| KeyBank                                                                             | Free Tax Prep Program                            | Free Tax Prep Program | 8/30/2022  | \$25,000 | Awarded                                         | 9/22/2022  | \$25,000 |
| OCFS, Onondaga County Youth<br>Bureau                                               | BBBS Onondaga County<br>Mentorship Programs      | BBBS                  | 8/15/2022  | \$15,000 | Pending                                         |            |          |
| CSBG Discretionary Funding                                                          | IT, Rental Assistance, NYSCAA                    | Various               | 8/9/2022   | \$45,000 | Awarded                                         | 8/15/2022  | \$45,000 |
| CSBG Discretionary Funding                                                          | HR Director Search                               | Human Resources       | 7/10/2022  | \$41,907 | Denied                                          | 8/8/2022   |          |
| Mother Cabrini Health Foundation                                                    | Reentry and Family Reunification<br>Program      | Family Services       | 7/8/2022   | \$75,000 | Awarded                                         | 9/30/2022  | \$75,000 |

2