

Development Committee Minutes

via Zoom/Telephone/in person

Monday, March 6, 2023

MEMBERS PRESENT: Judge James H. Cecile, Robert T. Tackman, Erich W. Shafer,
Nicholas J. DeMartino

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

GUESTS PRESENT: None

STAFF PRESENT: Carolyn D. Brown

CALL TO ORDER:

The March 6, 2023 Development Committee meeting was called to order at 12:15 PM by the Chair Judge James Cecile. It was noted for the record that a quorum was present.

APPROVAL OF PREVIOUS MINUTES

Erich Shafer made a motion to approve the February 2023 minutes; Nicholas DeMartino seconded the motion; the motion passed unanimously.

Review of Sectors – Low Income, Elected Public Official, Private

Elizabeth Hakanson is now a Director Emeritus. She was Assemblyman Bill Magnarelli's representative on the Board. Judge Cecile will send a letter to Assemblyman Magnarelli requesting him to appoint a new representative.

The Committee discussed onboarding and orientation for Christopher Montgomery.

Community Services Block Grant (CSBG) Review Requirement for By-Laws

CSBG requires that our by-laws be reviewed every five years by an attorney not on the Board. Judge Cecile will ask Attorney Chris Harrigan to review our by-laws.

OLD BUSINESS: None

NEW BUSINESS:

OHS COLA & QI Budget Modification will be presented at the March Board meeting for review and approval.

OTHER: None

ADJOURNMENT:

The meeting was adjourned at 12:31 PM.