

Development Committee Minutes

via Zoom/Telephone/in person

Tuesday, September 12, 2023

MEMBERS PRESENT: Judge James H. Cecile (Chair), Robert T. Tackman, Erich W. Shafer

MEMBERS EXCUSED: Nicholas J. DeMartino

MEMBERS ABSENT: None

GUESTS PRESENT: None

STAFF PRESENT: Carolyn D. Brown

CALL TO ORDER:

The September 12, 2023 Development Committee meeting was called to order at 12:15 PM by Judge James Cecile. It was noted for the record that a quorum was present.

APPROVAL OF PREVIOUS MINUTES

Robert Tackman made a motion to approve the June 2023 minutes, Judge Cecile seconded the motion; the motion passed unanimously.

REAPPOINTMENTS TO A NEW TERM – Patricia Usherwood Fitzpatrick

Patricia Usherwood Fitzpatrick serves on the Board representing Onondaga County Comptroller Martin Masterpole who is a public/elected official. Her current term ends October 31, 2023.

The Committee reviewed the letter received from Comptroller Martin Masterpole recommending Patricia Usherwood Fitzpatrick for reappointment to a new term.

A motion to reappoint Patricia Usherwood Fitzpatrick to a new 3-year term, beginning November 1, 2023 and ending October 31, 2026, was made by Erich Shafer, seconded by Robert Tackman, and unanimously approved.

This recommendation will be forwarded to the full Board at the September 25, 2023 Board meeting for their vote.

COLLECTION OF BOARD DEMOGRAPHIC INFORMATION

The Committee discussed creating a survey to collect demographic information about Board Members. Carolyn Brown will draft a survey and share it with Judge Cecile for his review. Robert Tackman suggested the survey be included in the paperwork at the Annual Board Retreat January 2024.

OLD BUSINESS:

Carolyn Brown reported that HR & Fiscal are working diligently on a new Time and Attendance system.

Further, Carolyn reported that the By-laws were reviewed by an attorney in the Spring. Erich Shafer requested a copy of the proposed By-laws be sent to the Development Committee members.

Jim stated that he will contact Assemblyman Magnarelli regarding the appointment of a new representative since Liz Hakanson went Emeritus.

Judge Cecile reported that Charles Garland's 3-year term was expiring soon and the Committee would need to consider a replacement.

NEW BUSINESS:

Carolyn Brown reported that Nancy Turo was promoted to VP of Finance and Todd Goethe was promoted to VP of Operations & Strategy.

OTHER: None

ADJOURNMENT:

The meeting was adjourned at 12:30 PM.