

## **Development Committee Minutes**

via Zoom/Telephone/in person

**Tuesday, September 3, 2024**

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MEMBERS PRESENT: Judge James H. Cecile (Chair), Robert T. Tackman, Erich W. Shafer

MEMBERS EXCUSED: Nicholas J. DeMartino

MEMBERS ABSENT: None

GUESTS PRESENT: None

STAFF PRESENT: Carolyn D. Brown

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### **CALL TO ORDER:**

The September 3, 2024 Development Committee meeting was called to order at 12:20 PM by Judge James Cecile. It was noted for the record that a quorum was present.

### **APPROVAL OF PREVIOUS MINUTES**

*Robert Tackman made a motion to approve the June 2024 Development Committee Meeting minutes. The motion was seconded by Erich Shafer, and unanimously approved.*

### **BY-LAWS REVIEW**

The Committee reviewed proposed changes to the By-laws line by line and discussed the procedures for amending the By-laws.

### **OLD BUSINESS:**

Executive Director Carolyn Brown confirmed that the 401K correction was completed in July.

She reported that HR Director Mandy King is leading a committee to review responses to a Request for Proposals for a new 401K provider.

### **NEW BUSINESS:**

Carolyn Brown reported that she traveled to Boise Idaho to attend a ribbon-cutting of the Micron Early Childhood Learning Center.

She also reported meeting with Pastor Turner of Bethany Baptist Church to discuss potential collaboration.

**OTHER:** None.

### **ADJOURNMENT:**

*The meeting was adjourned at 12:45 PM.*