



Special Board Meeting
(via Email)
Tuesday, August 19, 2025

Board of Directors: Judge James Cecile, Paula Freedman, Shirley Copes, Robert Tackman, Erich Shafer, Eric Caballero, Nicholas DeMartino, Mitayah Donerlson, Steven Hodgens, Tysha Martin, Christopher Montgomery, Edward Perry, Patricia Usherwood Fitzpatrick, Jason Wallace

Requesting the Board of Directors for their Approval to allow Head Start's one-time funds application

On Tuesday, August 19, 2025, Board President Judge Cecile, forwarded to the Board of Directors via email, a request for Board approval to allow Head Start to apply for a one time funds, from the Office of Head Start for nutrition related items. They are requesting \$110,000 for kitchen equipment (2 refrigerators, a dishwasher and an ice machine), to replace older dishes for the HS/EHS children and a customization upgrade to GoEngage, our database which will manage special diets and menus.

This request is time sensitive because the application is due back to the Office of Head Start by August 21, 2025.

Shirley Copes made motion to authorize Head Start to apply for one time funds, an opportunity from the Office of Head Start for nutrition related items.

Bob Tackman seconded the motion

The following board members responded and voted yes to approve:

Shirley Copes
Bob Tackman
James Cecile
Paula Freedman
Nick DeMartino
Tysha Martin
Mitayah Donerlson
Ed Perry
Trish Usherwood
Jason Wallace
Eric Caballero
Christopher Montgomery
Erich Shafer

Motion carried!!!

After approval, the attached letter will be forwarded to Board President Judge James Cecile for his signature.

Enc.



Connie Magunga <cmagunga@peace-caa.org>

Please respond via email- Board review - Time Sensitive

1 message

James Cecile <jcecile@yahoo.com>

Wed, Aug 20, 2025 at 8:07 AM

Reply-To: James Cecile <jcecile@yahoo.com>

To: Shirley Copes <shirlgram08@gmail.com>, "Robert T. Tackman" <bobtoddtack@aol.com>, "Erich W. Shafer" <eshafer@greenlakeassociates.com>, Edward Perry <e-clipzbarbershop311@hotmail.com>, "Eric J. T. Caballero" <ejtcaballero@outlook.com>, "Jason J. Wallace" <jasonwallace1144@gmail.com>, Christopher Montgomery <montgomery42017@gmail.com>, Mitayah Donerlson <mdonerlson@hotmail.com>, "Nicholas J. DeMartino" <njdemartino@hotmail.com>, Patricia Usherwood Fitzpatrick <pushfitz@gmail.com>, Paula Freedman <freedmanassoc@yahoo.com>, Steve Hodgins <hodgens.steve@gmail.com>, Steve Hodgins <shodgens@advancemediany.com>, Tysha Martin <tmartin@cnyfairhousing.org>

Cc: Carolyn Brown <carolyn.brown@peace-caa.org>, Connie Magunga <cmagunga@peace-caa.org>

Good morning Board Members!

Our Head Start program would like to apply for a one time grant for upgrades to our nutrition program. Please review the attached memo. After reviewing the memo, if someone would like to make a motion to approve and someone would second the motion, we can vote by email.

If you have any questions, please let me know.

Thank you.

Jim Cecile

Subject: Please respond via email- Board approval needed

August 19, 2025

TO: PEACE, Inc. Board of Directors

FROM: Judge James H. Cecile, Board President

SUBJECT: Head Start Requesting permission to apply for one time funds

Hello Everyone:

Head Start is requesting approval from the Policy Council and Board of Directors to apply for one time funds, an opportunity from the Office of Head Start for nutrition related items.

We are requesting \$110,000 for kitchen equipment (2 refrigerators, a dishwasher and an ice machine), replace older dishes for the HS/EHS children and a customization upgrade to GoEngage, our database which will manage special diets and menus.

Attached are the letters for Board approval signatures.

We need to submit this on Thursday morning, so if we can get the approvals by the end of the day tomorrow that would be great.

Please respond via email with your approval.

Thank you.



Board of Directors - Approval Nutrition Funds.rtf
1392K

August 19, 2025

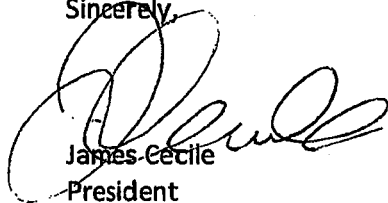
Regional Grants Management Officer
Department of Health and Human Services

RE: Grant No. 02CH013040
Approval of Application for One-Time Supplemental Nutrition Funds

To Whom It May Concern:

The PEACE, Inc. Board of Directors has approved the request to apply for the one-time supplemental nutrition funds, totaling \$110,000. We are looking to upgrade kitchen equipment, replace aging dishes, and upgrade our database to include the management of special diets. This was done through an email vote on August 19, 2025.

Sincerely,



James Cécile
President
PEACE Inc. Board of Directors