

Board of Directors Special Meeting Minutes
(via email)
Friday, June 26, 2026

PRESENT: Judge James Cecile, Robert Tackman, Erich Shafer, Nicholas DeMartino, Michael LaFlair, Patricia Usherwood Fitzpatrick, Steven Hodgins, Tysha Martin, Edward Perry, Jason Wallace, Christopher Montgomery, Mitayah Donerlson,

EXCUSED: Paula Freedman, Eric Caballero

Vote for Mayor Sharon Owens' Representative to the Board

On Friday, June 26, 2026, Board President James Cecile forwarded to the Board of Directors the attached Development Committee May 21, 2026 meeting minutes where the committee interviewed Tylah Worrell and also Development Committee June 2, 2026 meeting minutes where the Committee discussed the information that Mayor Owens recommended Ms. Worrell as her representative on the board. Ms. Worrell's resume was also attached.

Bob Tackman made a motion to appoint Tylah Worrell as the Board Representative for Mayor Sharon Owens,

Erich Shafer seconded the motion:

Along with Erich Shafer and Bob Tackman, the following Board Members either voted affirmatively by email or by text:

Jim Cecile, Nick DeMartino, Steve Hodgins, Jason Wallace, Chris Montgomery, Tysha Martin, Trish Usherwood, Mitayah Donerlson, Michael LaFlair, Ed Perry.

The motion carried to appoint Tysha Worrell.

Encl.

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY

REPORT OF THE
COMMISSIONER OF THE
BUREAU OF CHEMISTRY
FOR THE YEAR 1900

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
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REPORT OF THE
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BUREAU OF CHEMISTRY
FOR THE YEAR 1900

Special Development Committee Meeting Minutes

via zoom/telephone/in person

Thursday, May 21, 2026

MEMBERS PRESENT: Judge James H. Cecile (Chair), Robert T. Tackman,
Erich W. Shafer, Nicholas J. DeMartino

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

GUESTS PRESENT: Tylah Worrell

STAFF PRESENT: Carolyn D. Brown

CALL TO ORDER

The May 21, 2026 Special Development Committee meeting was called to order at 12:05 PM by Board President Judge James Cecile. It was noted for the record that a quorum was present.

INTERVIEW OF THE PROSPECTIVE NEW BOARD MEMBER - TYLAH WORRELL

The Development Committee received and reviewed supporting documents for Board Membership application in regards to Ms. Tylah Worrell for Board membership.

Judge Cecile introduced Ms. Tylah Worrell to the Committee and explained to her the role and responsibilities of Board Membership. He also informed her about Board rotation that requires her to attend at least one meeting of each of the standing committees, as part of the new Board Member orientation, before being assigned to one of the standing committees.

Executive Director Carolyn Brown presented an overview of PEACE, Inc. operations and programs.

Tylah Worrell was then excused from the meeting, and the committee proceeded to discuss her Board appointments.

A motion to recommend Tylah Worrell to the Board as a new PEACE Inc. Board Member was made by Erich Shafer; seconded by Robert Tackman, and unanimously approved, subject to the tripartite structure requirement.

This recommendations will be forwarded to the full Board for their vote.

ADJOURNMENT

The meeting was adjourned at 12:33 PM.

1. The first part of the report deals with the general situation of the country and the progress of the work during the year. It also mentions the results of the various investigations and the conclusions drawn from them.

2. The second part of the report deals with the results of the various investigations and the conclusions drawn from them.

3. The third part of the report deals with the results of the various investigations and the conclusions drawn from them.

4. The fourth part of the report deals with the results of the various investigations and the conclusions drawn from them.

5. The fifth part of the report deals with the results of the various investigations and the conclusions drawn from them.

6. The sixth part of the report deals with the results of the various investigations and the conclusions drawn from them.

7. The seventh part of the report deals with the results of the various investigations and the conclusions drawn from them.

8. The eighth part of the report deals with the results of the various investigations and the conclusions drawn from them.

Development Committee Meeting Minutes

via zoom/telephone/in person

Tuesday, June 2, 2026

MEMBERS PRESENT: Judge James H. Cecile (Chair), Erich W. Shafer, Nicholas J. DeMartino
MEMBERS EXCUSED: Robert T. Tackman,
MEMBERS ABSENT: none
GUESTS PRESENT: none
STAFF PRESENT: Carolyn D. Brown

Call To Order

The June 2, 2026 Development Committee meeting was called to order at 12:22 PM by Board President Judge James Cecile. It was noted for the record that a quorum was present.

Approval of Previous Minutes

Nicholas DeMartino made a motion to approve the May 5, 2026 and May 21, 2026 Development Committee Meetings minutes. The motion was seconded by Erich Shafer, and unanimously approved.

Elected Public Official

Board President Judge Cecile reported that City of Syracuse Mayor Sharon Owens appointed Tylah Worrell as her representative to the PEACE Inc. Board. The Development Committee interviewed Tylah and will recommend her to the full Board at the June Board Meeting.

Committees Chairs

Judge Cecile confirmed that Jason Wallace is chairing EEO/Personnel Committee, and Tysha Martin will be the new Chair of the Planning Committee.

Reappointment to a New Term – Erich W. Shafer

Erich Shafer represents the Private Sector on the Board. His current Board term expires August 31, 2026

A motion to recommend Erich Shafer for reappointment to a new term, subject to receiving a reference letter recommending his reappointment, was made by Nicholas DeMartino, seconded by Judge James Cecile, and unanimously approved.

This recommendation will be forwarded to the full Board, for their vote, at their June 22, 2026 meeting.

Draft of BOD Meetings Calendar

The committee reviewed the meeting calendar and made one change. The November Development Committee meeting was moved to Wednesday, November 4 to avoid a conflict with election day.

Old Business

Executive Director Carolyn Brown reported that Champions of Diversity was successful. More people attended and we raised more money than the two previous events.

New Business:

Carolyn Brown updated the Board on the Insurance Broker RFP. Haylor, Freyer & Coon will continue as the Property of Casualty broker and Brown & Brown will handle Employee Benefits.

Carolyn Brown reported that Louis Clark, previous Executive Director of PEACE, Inc. passed away last week.

Adjournment

The meeting was adjourned at 12:40 PM.

RE: [EXTERNAL] PEACE, Inc. Board of Directors

Owens, Sharon F. <sowens@syr.gov>

Fri, May 22, 2026 at 5:22 PM

To: Carolyn Brown <carolyn.brown@peace-caa.org>

Cc: "Durham Kelly, Jakia" <jdurhamkelly@syr.gov>, james cecile <jcecile@yahoo.com>

Hi Carolyn, sorry for just getting back to you. I've spoken to Tylah, and she said she'd be honored to serve. Tell me what needs to be done next.

Sharon

Sharon F. Owens

Mayor

City of Syracuse

233 E. Washington Street

Tel: (315) 448-8005 | sowens@syr.gov | www.syr.gov

"Don't downgrade your dream just to fit your reality. Upgrade your conviction to match your destiny."

- Stuart Scott



Please be CAREFUL when clicking links or opening attachments from external senders.

Please consider the environment before printing this message.

From: Carolyn Brown <carolyn.brown@peace-caa.org>

Sent: Friday, May 15, 2026 12:21 PM

To: Owens, Sharon F. <sowens@syr.gov>

Cc: Durham Kelly, Jakia <jdurhamkelly@syr.gov>; james cecile <jcecile@yahoo.com>

Subject: [EXTERNAL] PEACE, Inc. Board of Directors

Good afternoon Mayor Owens,

Thank you again for meeting with Todd Goehle and I on April 17th. We enjoyed the robust conversation and are excited to work together to support the community.

On behalf of the PEACE, Inc. Board of Directors I am inviting you or your representative to join the board. If you are unable to serve, may I suggest Tylah Worrell as your representative? As you know Tylah is active in the community in which she was raised. A graduate of Corcoran High School and Syracuse University, currently working at LeMoyne College in the workforce development, education, and community investment space, Tylah has a unique skill set to bring to board service.

We are under a deadline to fill this open seat so once you give the approval, we will move forward to interview and hopefully seat Tylah in the coming days/weeks.

Please feel free to contact me with any questions.

Thanks,
Carolyn

+++

Carolyn D. Brown | Executive Director

PEACE, Inc.

phone: 315.634.3737 || fax: 315.688.0309

address: 217 South Salina Street, Syracuse, NY 13202

pronouns: She, Her, Hers

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TYLAH WORRELL

EXECUTIVE LEADER

Tylah Worrell

Executive Leader

**Director, Workforce Development &
Regional Systems Leadership**

January 31, 2026

(315)925-1019

Worrell.tylah@gmail.com

[Linkedin.com/in/tylahworrell](https://www.linkedin.com/in/tylahworrell)

Tylah Worrell is a senior-level workforce and systems leader specializing in cross-functional regional programming, multi-million-dollar grant-funded initiatives, and multi-sector partnership coordination. Her work centers on building durable workforce and civic infrastructure that aligns education, industry, healthcare, and municipal systems around shared outcomes, particularly during periods of growth, transition, or capacity strain.

Prior Leadership and Impact

Previously, Tylah served as Executive Director of the Urban Jobs Task Force of Syracuse, where she was recruited as the organization's sole staff member to lead a strategic turnaround. In that role, she acted as chief strategist, fundraiser, and grant steward, securing over \$225K in funding within 12 months and increasing flexible funding by 120%. She led a comprehensive strategic planning process, restructured governance and committees, expanded board membership by 40%, and increased organizational membership by 42.31%. Under her leadership, the organization scaled its advocacy footprint, supporting 28 economic justice campaigns, a 1300% increase from projections, and positioned itself as a trusted regional partner within CenterState CEO's ON-RAMP ecosystem.

Earlier in her career, Tylah held leadership and supervisory roles across housing stability, public health, and youth engagement initiatives, including supervising large teams during the COVID-19 response and improving service delivery outcomes through systems redesign and performance management.

Current Scope of Work

In her current role as Program Director of Workforce Development at Le Moyne College, Tylah directs cross-functional regional workforce programming spanning youth, college, and adult populations. She oversees multi-million-dollar grant portfolios, ensuring compliance, outcomes reporting, and funder confidence across concurrent initiatives. She leads and supervises a cross-functional team of 15 staff and contractors, with full accountability for performance, delivery, and professional development.

TYLAH WORRELL

EXECUTIVE LEADER

Her work focuses on aligning academic departments, operations, finance, and external partners around shared delivery models and measurable outcomes. She has led the consolidation of programming into shared, modular systems to stabilize execution under staffing constraints, reduce duplication, and increase scalability. Tylah also represents the institution in regional workforce strategy conversations with funders, intermediaries, and public-private partners, contributing to long-term systems design beyond individual grants.

Civic and Municipal Education Leadership

In addition to her institutional role, Tylah serves as Social Action Chair of Zeta Phi Beta Sorority, Inc., where she leads municipal education efforts for the community. In this capacity, she designs and facilitates community-facing education on civic processes, public policy, and local governance, helping residents understand how municipal systems function and how to effectively engage with them. This work strengthens civic literacy, promotes informed participation, and bridges the gap between community members and local decision-making structures.

Leadership Throughline

Across roles, Tylah is known for translating complex systems into accessible, actionable frameworks, stabilizing delivery during transition, and building workforce and civic infrastructure that outlasts individual programs or funding cycles. Her leadership blends relational trust-building with clear governance, financial stewardship, and outcome accountability, positioning her as a connector between institutions, municipalities, and the communities they serve.

Tylah Worrell

(315)925-1019

Worrell.tylahr@gmail.com

[Linkedin.com/in/tylahworrell](https://www.linkedin.com/in/tylahworrell)

Syracuse, NY

Tylah Worrell

(315)925-1019

Worrell.tylah@gmail.com

LinkedIn.com/in/tylahworrell

Senior-Level Systems & Workforce Leader

As a highly accomplished professional, this visionary leader leverages time, talent, and resources to instill hope and foster self-actualization by promoting economic equity, paving the way for financial freedom and stability. Through creating meaningful connections and implementing systemic initiatives, barriers are dismantled, providing equitable access to opportunities that empower individuals and communities toward sustainable growth and prosperity. Expanding advocacy solutions to foster dignity, independence, community character and self-actualization for our residents.

- **Executive Leader:** Dynamic, results-oriented with extensive strategic planning, community engagement, and advocacy experience.
- **Strategic Initiatives:** Proven track record in mobilizing resources and promoting social equity and community development.
- **Transformative Leadership:** Ability to lead organizations through change, build partnerships, and foster inclusivity.
- **Community Impact:** Recognized for outstanding service and impact in community-focused roles.
- **Productivity & Morale:** Skilled in boosting productivity metrics and fostering a positive team environment.



- 42.31% (22.31%) increased membership, surpassing the targeted 20% growth KPI
- Increased flexible funding by 120% within 10 months of strategic plan implementation phase and accelerated 1 grant to secure an additional two years of operational funding.



- Spearheaded a strategic planning process, creating a logic model to align organizational goals, gather stakeholder insights, and restructure key committees for future success.



- Exceeded strategic plan goals by securing additional capacity-building grants, executing successful board diversification, and significantly amplifying brand visibility.



- Launched the Good Jobs & Equitable Access campaign to lead. Supported 28 economic justice advocacy campaigns - 1300% increase from projection

"This list of accomplishments is out of control AMAZING. You have done so much for UJTF and I'm a newbie to the organization! I feel like this is the list of a few years, not just one. Great job and I really enjoy being a part of your work in any way that I can."

LEADERSHIP PROFILE: PMP Certified | Community Reach - Local and National Stakeholders | \$225k Fundraising
21 direct reports & 21 organizational/16 individual membership management experience

EDUCATION

BS, Psychology | BS, Forensic Science | Syracuse University **77-Hour Real Estate Salesperson Licensing Course**
Cost Accounting: Profit & Loss Calculation **RealEstateU**
Technical University of Munich **Project Management Professional Certification**
Citizen's Academy | FOCUS Greater Syracuse **Google**

EXPERIENCE

ERIE21 | HARC, Workforce Development @ Le Moyne College

October 2025 - Present

Program Director

Recruited to serve as the ERIE21 Program Director for the Community & Social Impact department at Le Moyne College, leading cross-functional workforce programs (youth, college, adult, healthcare pathways under our Healthcare Advancement Resource Center), supervising program managers and staff, aligning operations and reporting, and driving grant strategy, employer partnerships, and data-driven program improvements. Below are some key accomplishments, accompanied by corresponding metrics:

- Oversee multi-million-dollar grant portfolios, ensuring compliance, outcomes reporting, and funder confidence.
- Lead and supervise a cross-functional team of 15 staff and contractors, with full accountability for performance, delivery, and professional development.
- Align academic departments, operations, finance, and external partners around shared delivery models and measurable outcomes.
- Build governance frameworks, dashboards, and operating systems to reduce execution risk and improve decision clarity.
- Represent the institution in regional workforce strategy conversations with funders, intermediaries, and public-private partners.
- Deployed \$200K+ in scholarships and tuition engagement awards to remove financial barriers and fund wraparound services supporting student achievement and persistence.

Tylah Worrell

URBAN JOBS TASK FORCE OF SYRACUSE, INC.

Aug 2023 - Aug 2025

Honored with the CoopFed Common Cents Award and the Excellence in Service Award from Zeta Phi Beta Sorority, Inc.

- *Podcast Interview with CenterState CEO in regard to ON-RAMP*
- *Produced ON-RAMP Community Engagement Report & Presentation, following the executive of 7 community focus groups centered around advanced manufacturing*

Executive Director (ED) | Report to Board of Directors

Recruited as the sole staff to this 501(c)3 non-profit organization to significantly advanced the organization's mission to—promote workforce equity and social justice. Head corporate strategy, sustain current activities, enhance brand identity and visibility. Below are some key accomplishments, accompanied by corresponding metrics that highlight our impact over the past year:

- Recruited as sole staff member to lead organizational turnaround and strategic growth.
- Served as chief grant steward, fundraiser, and operator for grant-funded workforce and equity initiatives.
- Secured \$225K+ in funding within 12 months and increased flexible funding by 120%.
- Increased membership by 42.31% and expanded board membership by 40%.
- Led strategic planning, governance restructuring, and compensation policy development.
- Positioned the organization as a trusted regional partner within CenterState CEO's ON-RAMP ecosystem.
- Supported 28 economic justice campaigns, achieving a 1300% increase from projection.

HOUSING VISIONS

Jul 2022 - Apr 2023

Achieved 33% increase in case handling efficiency for the Rental Eviction Prevention Program

Represented the organization at the Homes Within Reach Conference in Hershey, PA

Authored the "Housing First" for Veterans article

Co-authored the "Women's History Month and Fair Housing" article

Housing Stability Coordinator

Recruited to oversee housing support initiatives in the Syracuse and Utica areas, assessing tenant needs, developing tailored service plans, and collaborating with service providers to promote healthy, independent living. Spearheaded critical responsibilities that significantly enhanced the effectiveness of our housing support programs.

- Led Rental Eviction Prevention Program serving 300+ households ahead of deadline.
- Implemented new case management systems, increasing case handling efficiency by 33%.
- Trained staff and increased weekly case throughput by 25%.

"Housing First" for Veterans in Need

November 10, 2022



AUTHOR: TYLAH WORRELL

STAFFING SOLUTIONS ORGANIZATION, LLC

Jan 2021 - Feb 2022

Promoted from Contact Tracer to Supervisor in 4 months

Led the development of a high-performing team recognised as one of the top performers on Onondaga County

Contact Tracer Supervisor

Recruited to oversee the New York State Contact Tracers and Surge Case Interviewers for the Onondaga County Region during the height of the pandemic.

COORDINATED CARE SERVICES, INC.

May 2019 - Jul 2022

Created, formalized, and implemented program-wide student intake form.

Promise Zone Student Engagement Specialist

Recruited to collaborate with school teams to proactively identify and provide support to students who demonstrate a need for social, behavioral, and mental health support.

- Supported at-risk youth through coordinated academic, behavioral, and family interventions.
- Developed formalized student intake and student support systems.
- Delivered social-emotional learning programming and data-informed supports.

ADDITIONAL EXPERIENCE: NYS Lic. Real Estate Salesperson | Coordination & training roles at CENTRO - Call-A-Bus Transportation Coordinator (2/2016-5/2019) | Co-Chair - Community Engagement and Culture Subcommittee for CenterState CEO's ON-RAMP Initiative (6/2024-1/2025) | Co-Chair - VA Council Executive Board for Veterans Affairs (3/2023-2/2024).

- **There are no gaps in employment history. This is a leadership resume intended to highlight roles that most accurately represent my leadership portfolio.**