

Planning Committee Meeting

@PEACE, Inc., 217 S. Salina St., 2nd Flr.
(zoom option is available)

Wednesday, September 9, 2026

MEMBERS PRESENT:	Tysha Martin (Chair), Paula Freedman, Steve Hodgens
MEMBERS EXCUSED:	None
MEMBERS ABSENT:	None
STAFF PRESENT:	Carolyn Brown, Todd Goehle, Maribel Arce

Call to Order

The September 9, 2026 Planning Committee meeting was called to order at 4:49 PM by Committee Chair Tysha Martin. It was noted for the record that a quorum was present.

Approval of Previous Minutes

Paula Freedman made a motion to approve the June 2026 minutes, seconded by Steve Hodgens. The motion carried.

CSBG FY2025 Annual Progress Report Review & Workplan 2027

At its September 2026 meeting, the PEACE, Inc.'s Planning Committee discussed the 2027 Community Services Block Grant (CSBG) Work Plan and the 2025 CSBG Annual Progress Report submitted for review prior to the meeting.

Maribel Arce, Director of Community Programs, presented an overview of both documents in PowerPoint form (attached), more concretely:

2027 Work Plan: The presentation highlighted community needs, programs and services that meet those needs, population served by programs, key service areas, performance targets and outcomes to be measured.

2025 APR: The presentation highlighted demographics of the community served, units of service delivered, and outcomes accomplished during the program year. Significant changes in outcomes were also discussed.

The conversation following the presentation centered on PEACE, Inc.'s strategic priorities and its ongoing efforts to strengthen family stability, economic mobility, and community resilience.

Steve Hodgens moved to approve the Annual Progress Report and Paula Freedman seconded. The motion carried.

Paula Freedman moved to approve the 2027 Workplan and Steve Hodgens seconded. The motion carried.

Senior Nutrition Annual Review

Carolyn Brown, Executive Director, presented an overview of the Senior Nutrition Annual Review by Onondaga County. The Onondaga County Department of Adult & Long-Term Care Services thoroughly reviews the program over domains including orientation and training, eligibility, service delivery, nutrition, food quality, and customer satisfaction. All categories were positive and there were no findings or corrective action suggested.

Paula Freedman moved to approve the report, and Steve Hodgens seconded. The motion passed unanimously.

Current Grant Summary Report

Todd Goehle provided an update about recent grant awards for the agency as a whole. See the attached document for detailed info.

Old Business

Todd reported on the success of Champions of Diversity. All sponsorships have been collected and the event raised \$64,250.52.

New Business

Todd discussed the upcoming Rooftop BBQ fundraiser scheduled for September 23rd. Carolyn Brown reported that the first day of school for Head Start was September 8th and all went well.

Todd informed the committee that Carolyn Brown was honored with the Community Impact Award at the KeyBank Forum for Women on September 9th.

Adjournment

The meeting was adjourned at 5:40 PM.



EMPOWERING PEOPLE TO THRIVE | EST. 1968

CSBG FY2027

Work Plan

Maribel Arce (Director of Community Programs)
September 9, 2026

www.peace-caa.org



The CSBG work plan provides a snapshot of:

- The community needs we are responding to
- The programs that provide as a response to community needs
- The services we provide through the programs
- The outcomes accomplished by the programs and services

All PEACE, Inc. programs are tracked in the Work Plan because CSBG is not simply funding individual programs, it is helping PEACE, Inc. to respond to interconnected community needs while building a stronger, more coordinated agency.



Needs CSBG work plan identifies:

- Youth need positive role models, positive relationships, and stimulating activities.
- Older adults need access to services to keep living independently (nutritious meals, in-home care, recreational activities).
- Families need childcare and education
- Families need to safely and efficiently heat and maintain their homes
- Families need employment, tax services, income and entrepreneurship opportunities.
- Families need housing, basic needs, health and social/behavioral development services, and support in accessing benefits
- Families need leadership, civic engagement, and opportunities to belong



Children & Youth

- Big Brothers Big Sisters
- Head Start/Early Head Start
- Foster Grandparents (FGP)
- Family Resource Centers (FRC)

Working-Age Adults & Families

- Head Start/Early Head Start
- FRC
- Energy & Housing
- Workforce Development
- Free Tax Prep

Older Adults

- Eastwood Community Center
- Senior Nutrition
- FRC
- Expanded In-Home Services for the Elderly
- FGP
- Free Tax Prep
- Energy & Housing



What does success look like?

The Work Plan measures:

- How many served? Number of unduplicated clients served
- How much? Number of service units provided (SRV)
- How are they better off? The outcomes of the programs/services (FNPI)

The Annual Progress Report (APR) gives us a snapshot of how we accomplished this when serving individuals and families living at or below 200% of the Federal Poverty Level.



EMPOWERING PEOPLE TO THRIVE | EST. 1968

CSBG FY2025 Annual Progress Report

Maribel Arce (Director of Community Programs)
September 9, 2026

www.peace-caa.org



Our Reach

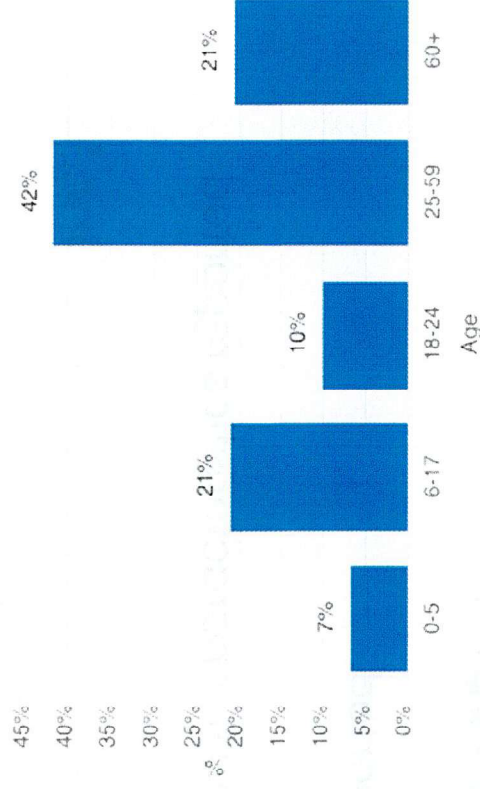
9,382 Individuals with characteristics reported.

4,374 unduplicated households/families with characteristics reported

The annual report demonstrates the breadth of PEACE, Inc.'s reach across programs and service domains.

Demographics

Of the **9,382** Individuals with characteristics reported. **56%** female, **44%** male. Categorized by age group, most are working-age adults.

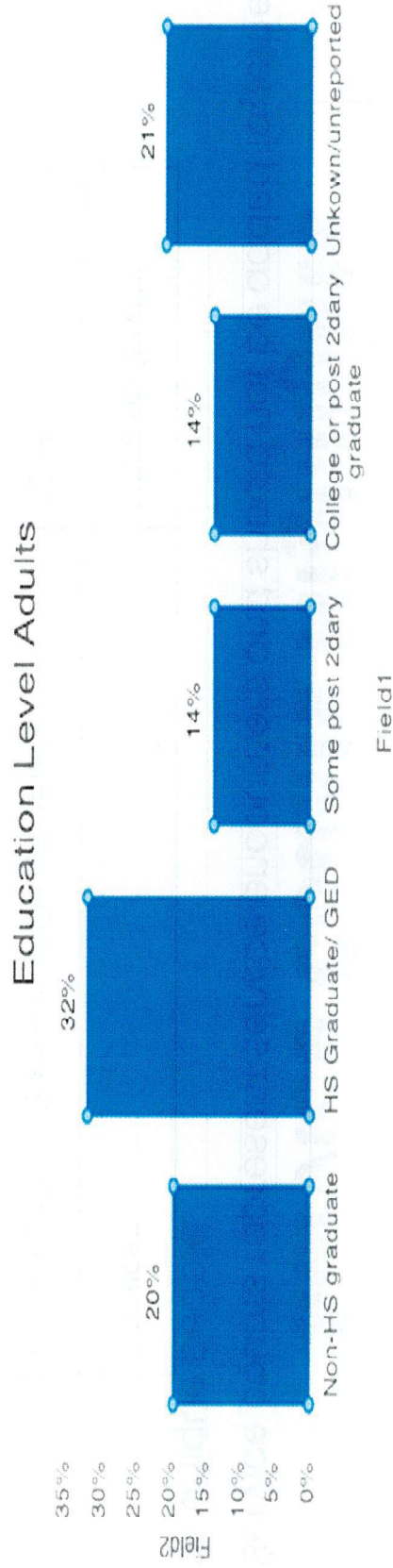


Of the **9,382** Individuals with characteristics reported. **34%** are Black, **25%** White, **3%** Multi-race, **2%** Asian, **1%** Native American/Pacific Islander. Of these, **9%** are Hispanic. The rest are unknown/unreported. **1%** are veterans/active military. **12%** have a disabling condition.

Demographics

Of the **678** individuals ages 18+ served, **12%** are employed full-time, **11%** part-time, **2%** are employed short term. **7%** are unemployed, **15%** are retired or not in the labor market. The rest is unknown/unreported.

Of the **5,839** adults ages 25+ served, their education levels are:



Service Counts Highlights

Service counts represent service encounters and should not be added together as unique people.

Services	Units of Service
Health & Social/Behavioral Development	5378
Education & Cognitive Development	2027
Income & Asset Building	1597
Multiple domains	1565
Housing Services	506
Civic Engagement	200
Employment	51

Service Highlights

- **Education:** 889 children served through Head Start, 204 through Early Head Start, 96 youth received after school/summer school, 520 school supplies distributed, 41 post-secondary education preparation supports
- **Economic Mobility:** 1,526 taxes prepared
- **Family Support:** 539 case management services, 366 eligibility determinations reported
- **Basic Needs & Health:** 2,667 prepared-meal services, 735 vision screenings, 611 dental screenings, 651 food distribution, 530 emergency hygiene assistance kits
- **Housing Stability:** 202 utility payment supports, 257 energy-efficiency improvements
- **Multiple Domains:** 539 case management services, 366 eligibility determinations, 221 referrals, 115 transportation services, 280 clothing assistance,
- **Civic Engagement:** 174 volunteer training

FNPI Highlights

Family National Performance Indicators (FNPIs) measure outcomes achieved by individuals who received services.

FNPI by Domains	Individuals
Employment	13
Education & Cognitive Development	111
Income & Asset Building	559
Housing	474
Health & Social/Behavioral Development	5317
Civic Engagement & Community Involvement	187

FNPI Highlights

Multiple services sustained throughout a long period of time are often necessary to report an FNPI.

- **Employment:** 9 adults obtained employment,
- **Education & Cognitive Development:** 60 youth demonstrated improved positive approaches toward learning. 23 individuals obtained a certificate, credential or degree *
- **Income & Asset Building:** 449 individuals received EITC/CTC
- **Housing:** 257 households improved energy efficiency/reduced energy burden in their homes. 17 found safe, affordable housing/avoided eviction.
- **Health & Behavioral Development:** 1056 individuals demonstrated improved physical health. 2,254 seniors maintained an independent living situation, 42 individuals had no recidivating event for 6 months, 126 individuals demonstrated improved mental and behavioral health/well-being.
- **Civic Engagement & Community Involvement Indicators:** 177 individuals improved their social networks and gained abilities to improve the conditions of their communities

* HS/EHS outcomes not considered in APR 2025



Questions? Comments? Take-aways?

Maribel Arce, Director of Community Programs
Maribel.Arce@peace-caa.org

FY 2025 CSBG Annual Report

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Employment Indicators

Name of CSBG Eligible Entity Reporting:	People's Equal Action and Community Effort, Inc.		
State:	New York	UEI:	SMRAKMWJLL59

Employment (FNPI 1)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/I = IV] (% auto calculated)	V.) Performance Target Accuracy [III/II = V] (% auto calculated)
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.					
FNPI 1b The number of unemployed adults who obtained employment (<u>up to a living wage</u>).	9	15	9	100%	60%
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (<u>up to a living wage</u>).	2	12	2	100%	17%
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (<u>up to a living wage</u>).	2	10	2	100%	20%
FNPI 1e The number of unemployed adults who obtained employment (<u>with a living wage or higher</u>).					
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (<u>with a living wage or higher</u>).					
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (<u>with a living wage or higher</u>).					

Employment (FNPI 1)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/I = IV] (% auto calculated)	V.) Performance Target Accuracy [III/II = V] (% auto calculated)
FNPI 1h The number of employed participants in a career-advancement related program who <u>entered or transitioned</u> into a position that provided increased income and/or benefits.					
FNPI 1h.1 The number of employed participants in a career advancement related program who increased income from employment through wage or salary amount increase .					
FNPI 1h.2 The number of employed participants in a career advancement related program who increased income from employment through hours worked increase .					
FNPI 1h.3 The number of employed participants in a career advancement related program who increased benefits related to employment.					

**Goal 1: Individuals and Families with low-incomes are stable
and achieve economic security.
Employment Services**

Name of CSBG Eligible Entity Reporting:	People's Equal Action and Community Effort, Inc.		
State:	New York	UEI:	SMRAKMWJLL
Employment Services (SRV 1)	Unduplicated Number of Individuals Served		
Skills Training and Opportunities for Experience (SRV 1a-f)			
SRV 1a Vocational Training			
SRV 1b On-the-Job and other Work Experience			
SRV 1c Youth Summer Work Placements	4		
SRV 1d Apprenticeship/Internship	3		
SRV 1e Self-Employment Skills Training			
SRV 1f Job Readiness Training			
Career Counseling (SRV 1g-h)			
SRV 1g Workshops			
SRV 1h Coaching			
Job Search (SRV 1i-n)			
SRV 1i Coaching	15		
SRV 1j Resume Development	11		
SRV 1k Interview Skills Training			
SRV 1l Job Referrals	12		
SRV 1m Job Placements			
SRV 1n Pre-employment physicals, background			
Post Employment Supports (SRV 1o-p)			
SRV 1o Coaching			
SRV 1p Interactions with employers			
Employment Supplies (SRV 1q)			
SRV 1q Employment Supplies	6		

FY 2025 CSBG Annual Report

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Education and Cognitive Development Indicators

Name of CSBG Eligible Entity Reporting:	People's Equal Action and Community Effort, Inc.				
State:	New York	UEI:	SMRAKMWJLL59		

Education and Cognitive Development (FNPI 2)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [(III/I) = IV] (%) (auto calculated)	V.) Performance Target Accuracy [(III/II) = V] (%) (auto calculated)
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.					
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.					
FNPI 2c The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).	60	80	60	100%	75%
FNPI 2c.1 Early Childhood Education (ages 0-5): The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.					
FNPI 2c.2 1st grade - 8th grade: The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.	47	60	47	100%	78%
FNPI 2c.3 9th grade - 12th grade: The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.	13	20	13	100%	65%
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)	13	20	13	100%	65%
FNPI 2d.1 Early Childhood Education (ages 0-5): The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).					
FNPI 2d.2 1st grade - 8th grade: The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).					
FNPI 2d.3 9th grade - 12th grade: The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	13	20	13	100%	65%
FNPI 2e The number of parents/caregivers who improved their home environments.	12	10	12	100%	120%
FNPI 2f The number of adults who demonstrated improved basic education.	3	4	3	100%	75%
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.					
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	23	22	23	100%	105%
FNPI 2i The number of individuals who obtained an Associate's degree.					
FNPI 2j The number of individuals who obtained a Bachelor's degree.					

**Goal 1: Individuals and Families with low-incomes are stable
and achieve economic security.
Employment Services**

Name of CSBG Eligible Entity Reporting:	People's Equal Action and Community Effort, Inc.		
State:	New York	UEI:	SMRAKMWJLL
Employment Services (SRV 1)	Unduplicated Number of Individuals Served		
Skills Training and Opportunities for Experience (SRV 1a-f)			
SRV 1a Vocational Training			
SRV 1b On-the-Job and other Work Experience			
SRV 1c Youth Summer Work Placements	4		
SRV 1d Apprenticeship/Internship	3		
SRV 1e Self-Employment Skills Training			
SRV 1f Job Readiness Training			
Career Counseling (SRV 1g-h)			
SRV 1g Workshops			
SRV 1h Coaching			
Job Search (SRV 1i-n)			
SRV 1i Coaching	15		
SRV 1j Resume Development	11		
SRV 1k Interview Skills Training			
SRV 1l Job Referrals	12		
SRV 1m Job Placements			
SRV 1n Pre-employment physicals, background			
Post Employment Supports (SRV 1o-p)			
SRV 1o Coaching			
SRV 1p Interactions with employers			
Employment Supplies (SRV 1q)			
SRV 1q Employment Supplies	6		

FY 2025 CSBG Annual Report

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Education and Cognitive Development Indicators

Name of CSBG Eligible Entity Reporting:	People's Equal Action and Community Effort, Inc.				
State:	New York	UEI:	SMRAKMWJLL59		

Education and Cognitive Development (FNPI 2)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III / I = IV] (%) auto calculated)	V.) Performance Target Accuracy [(III/I) = V] (%) auto calculated)
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.					
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.					
FNPI 2c The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).	60	80	60	100%	75%
FNPI 2c.1 Early Childhood Education (ages 0-5): The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.					
FNPI 2c.2 1st grade - 8th grade: The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.	47	60	47	100%	78%
FNPI 2c.3 9th grade - 12th grade: The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.	13	20	13	100%	65%
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)	13	20	13	100%	65%
FNPI 2d.1 Early Childhood Education (ages 0-5): The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).					
FNPI 2d.2 1st grade - 8th grade: The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).					
FNPI 2d.3 9th grade - 12th grade: The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	13	20	13	100%	65%
FNPI 2e The number of parents/caregivers who improved their home environments.	12	10	12	100%	120%
FNPI 2f The number of adults who demonstrated improved basic education.	3	4	3	100%	75%
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.					
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	23	22	23	100%	105%
FNPI 2i The number of individuals who obtained an Associate's degree.					
FNPI 2j The number of individuals who obtained a Bachelor's degree.					

Education and Cognitive Development Services

Name of CSBG Eligible Entity Reporting:		People's Equal Action and Community Effort, Inc.	
State:	New York	UEI:	SMRAKMWJLL59
Education and Cognitive Development Services (SRV 2)		Unduplicated Number of Individuals Served	
Child/Young Adult Education Programs (SRV 2a-j)			
SRV 2a Early Head Start	204		
SRV 2b Head Start	889		
SRV 2c Other Early-Childhood (0-5 yr. old) Education			
SRV 2d K-12 Education			
SRV 2e K-12 Support Services	26		
SRV 2f Financial Literacy Education	20		
SRV 2g Literacy/English Language Education			
SRV 2h College-Readiness Preparation/Support			
SRV 2i Other Post Secondary Preparation			
SRV 2j Other Post Secondary Support			
School Supplies (SRV 2k)			
SRV 2k School Supplies	520		
Extra-curricular Programs (SRV 2l-q)			
SRV 2l Before and After School Activities	46		
SRV 2m Summer Youth Recreational Activities	50		
SRV 2n Summer Education Programs			
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	13		
SRV 2p Mentoring	70		
SRV 2q Leadership Training			
Adult Education Programs (SRV 2r-z)			
SRV 2r Adult Literacy Classes			
SRV 2s English Language Classes			
SRV 2t Basic Education Classes			
SRV 2u High School Equivalency Classes			
SRV 2v Leadership Training			
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	37		
SRV 2x Applied Technology Classes			
SRV 2y Post-Secondary Education Preparation	41		
SRV 2z Financial Literacy Education	14		
Post-Secondary Education Supports (SRV 2aa)			
SRV 2aa College applications, text books, computers, etc.	41		
Financial Aid Assistance (SRV 2bb)			
SRV 2bb Scholarships	1		
Home Visits (SRV 2cc)			
SRV 2cc Home Visits	55		

FY 2025 CSBG Annual Report

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Income and Asset Building Indicators

Name of CSBG Eligible Entity Reporting:		People's Equal Action and Community Effort, Inc.			
State:		New York		UEI:	SMRAKMWJLL59
Income and Asset Building (FNPI 3)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III / I = IV] (% auto calculated)	V.) Performance Target Accuracy (III/II = V) (% auto calculated)
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for <u>90 days</u> .	13	15	13	100%	87%
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for <u>180 days</u> .	8	9	8	100%	89%
FNPI 3c The number of individuals who opened a <u>savings account or IDA</u> .	4	6	4	100%	67%
FNPI 3d The number of individuals who <u>increased their savings</u> .	3	8	3	100%	38%
FNPI 3e The number of individuals who used their savings to <u>purchase an asset</u> .	3	5	3	100%	60%
FNPI 3f The number of individuals who purchased a home.					
FNPI 3g The number of individuals who <u>improved their credit scores</u> .	75	75	75	100%	100%
FNPI 3h The number of individuals who <u>increased their net worth</u> .					
FNPI 3i The number of individuals engaged with the Community Action Agency who report <u>improved financial well-being</u> .	7	8	7	100%	88%

Other Income and Asset Building Outcome Indicator (FNPI 3z)		I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III / I = IV] (% auto calculated)	V.) Performance Target Accuracy (III/II = V) (% auto calculated)
FNPI 3z.1	The number of individuals who will receive an Earned Income Tax Credit	293	500	293	100%	59%
FNPI 3z.2	The number of individuals who will receive a Child Tax Credit	156	250	156	100%	62%

FY 2025 CSBG Annual Report

Module 4, Section B: Individual and Family Services -

Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Income and Asset Building Services

Name of CSBG Eligible Entity Reporting:		People's Equal Action and Community Effort, Inc.	
State:	New York	UEI:	SMRAKMWJLL59
Income and Asset Building Services (SRV 3)		Unduplicated Number of Individuals Served	
Training and Counseling Services (SRV 3a-f)			
SRV 3a Financial Capability Skills Training			
SRV 3b Financial Coaching/Counseling		32	
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)			
SRV 3d First-time Homebuyer Counseling			
SRV 3e Foreclosure Prevention Counseling			
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes			
Benefit Coordination and Advocacy (SRV 3g-l)			
SRV 3g Child Support Payments			
SRV 3h Health Insurance		4	
SRV 3i Social Security/SSI Payments		3	
SRV 3j Veteran's Benefits			
SRV 3k TANF Benefits		7	
SRV 3l SNAP Benefits		25	
Asset Building (SRV 3m-o)			
SRV 3m Saving Accounts/IDAs and other asset building accounts			
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)			
SRV 3o VITA, EITC, or Other Tax Preparation programs		1526	
SRVs 3p Loans And Grants (SRV 3p-q)			
SRV 3p Micro-loans			
SRV 3q Business incubator/business development loans			

FY 2025 CSBG Annual Report

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Housing Indicators

Name of CSBG Eligible Entity Reporting:		People's Equal Action and Community Effort, Inc.			
State:		New York	UEI:	SMRAKMWJLLS9	

Housing (FNPI 4)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/I = IV] (%) (auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) (auto calculated)
FNPI 4a The number of individuals experiencing homelessness who obtained <u>safe temporary shelter</u> .	3	1	3	100%	300%
FNPI 4b The number of individuals who obtained <u>safe and affordable housing</u> .	4	4	4	100%	100%
FNPI 4c The number of individuals who maintained safe and affordable housing for <u>90 days</u> .	2	3	2	100%	67%
FNPI 4d The number of individuals who maintained safe and affordable housing for <u>180 days</u> .	2	3	2	100%	67%
FNPI 4e The number of individuals who <u>avoided eviction</u> .	6	2	6	100%	300%
FNPI 4f The number of individuals who <u>avoided foreclosure</u> .					
FNPI 4g The number of individuals who <u>experienced improved health and safety</u> due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).					
FNPI 4h The number of individuals with <u>improved energy efficiency and/or energy burden reduction</u> in their homes.	257	231	257	100%	111%

Other Housing Outcome Indicator (FNPI 4z)	I.) Number of Participants Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/I = IV] (%) (auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) (auto calculated)
FNPI 4z.1 Of the 90 households, 15 will receive items to improve their homes' safety and family's quality of life (beds, furniture, appliances, etc.) (20 individuals)	202	15	202	100%	1347%

Module 4, Section B: Individual and Family Services - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Housing Services

Name of CSBG Eligible Entity Reporting:	People's Equal Action and Community Ef
State:	New York
Housing Services (SRV 4)	Unduplicated Number of Individuals Served
Housing Payment Assistance (SRV 4a-e)	
SRV 4a Financial Capability Skill Training	
SRV 4b Financial Coaching/Counseling	
SRV 4c Rent Payments (includes Emergency Rent Payments)	2
SRV 4d Deposit Payments	1
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	
SRV 4g Landlord/Tenant Mediations	8
SRV 4h Landlord/Tenant Rights Education	
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	202
SRV 4j Utility Deposits	
SRV 4k Utility Arrears Payments	
SRV 4l Level Billing Assistance	24
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	3
SRV 4n Transitional Housing Placements	1
SRV 4o Permanent Housing Placements	8
SRV 4p Rental Counseling	
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)	
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc.)	
SRV 4t Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)	257

FY 2025 CSBG Annual Report

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Health and Social/Behavioral Development Indicators

Name of CSBG Eligible Entity Reporting:	People's Equal Action and Community Effort, Inc.				
State:	New York	UEI:	SMRAKMWJLL59		
Health and Social/Behavioral Development (FNPI 5)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/i = IV] (%) (auto calculated)	V.) Performance Target Accuracy (III/II = V) (%) (auto calculated)
FNPI 5a The number of individuals who demonstrated <u>increased nutrition skills</u> (e.g. cooking, shopping, and growing food).	21	25	21	100%	84%
FNPI 5b The number of individuals who demonstrated <u>improved physical health</u> and well-being.	1056	1056	1056	100%	100%
FNPI 5c The number of individuals who demonstrated <u>improved mental and behavioral health and well-being</u> .	126	141	126	100%	89%
FNPI 5d The number of individuals who <u>improved skills</u> related to the adult role of parents/ caregivers.	12	7	12	100%	171%
FNPI 5e The number of parents/caregivers who <u>demonstrated increased sensitivity and responsiveness</u> in their interactions with their children.	12	10	12	100%	120%
FNPI 5f The number of <u>seniors (65+)</u> who maintained an independent living situation.	2254	1805	2254	100%	125%
FNPI 5g The number of <u>individuals with disabilities</u> who maintained an independent living situation.	794	545	794	100%	146%
FNPI 5h The number of <u>individuals with a chronic illness</u> who maintained an independent living situation.	12	20	12	100%	60%
FNPI 5i The number of individuals with <u>no recidivating event</u> for six months.	42	24	42	100%	175%
FNPI 5i.1 The number of youth (ages 14-17) with no recidivating event for six months.					
FNPI 5i.2 The number of adults (ages 18+) with no recidivating event for six months.	42	24	42	100%	175%

FY 2025 CSBG Annual Report

Module 4, Section B: Individual and Family Services -

Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Health and Social/Behavioral Development

Name of CSBG Eligible Entity Reporting:		People's Equal Action and Community Effort, Inc.	
State:	New York	UEI:	SMRAKMWJLL59
Health and Social/Behavioral Development Services (SRV 5)		Unduplicated Number of Individuals Served	
Health Services, Screening and Assessments (SRV 5a-j)			
SRV 5a Immunizations			
SRV 5b Physicals			
SRV 5c Developmental Delay Screening			
SRV 5d Vision Screening		735	
SRV 5e Prescription Payments			
SRV 5f Doctor Visit Payments			
SRV 5g Maternal/Child Health		12	
SRV 5h Nursing Care Sessions			
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)		62	
SRV 5j Health Insurance Options Counseling			
Reproductive Health Services (SRV 5k-o)			
SRV 5k Coaching Sessions			
SRV 5l Family Planning Classes			
SRV 5m Contraceptives		3	
SRV 5n STI/HIV Prevention Counseling Sessions			
SRV 5o STI/HIV Screenings			
Wellness Education (SRV 5p-q)			
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)		19	
SRV 5q Exercise/Fitness			
Mental/Behavioral Health (SRV 5r-x)			
SRV 5r Detoxification Sessions			
SRV 5s Substance Abuse Screenings			
SRV 5t Substance Abuse Counseling			
SRV 5u Mental Health Assessments			
SRV 5v Mental Health Counseling			
SRV 5w Crisis Response/Call-In Responses			
SRV 5x Domestic Violence Programs		6	
Support Groups (SRV 5y-aa)			
SRV 5y Substance Abuse Support Group Meetings			
SRV 5z Domestic Violence Support Group Meetings		6	
SRV 5aa Mental Health Support Group Meetings			

Health and Social/Behavioral Development Services (Cont'd.)	Unduplicated Number of Individuals Served
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	
SRV 5dd Child Dental Screenings/Exams	611
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	33
SRV 5gg Community Gardening Activities	
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	21
SRV 5ii Prepared Meals	2667
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	651
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	
SRV 5ll Life Skills Coaching Sessions	
SRV 5mm Parenting Classes	28
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	530
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Civic Engagement and Community Involvement Indicators

BG Eligible Entity Reporting:	People's Equal Action and Community Effort, Inc.			
	New York	UEI:	SMRAKMWJLL59	

agement and Community Involvement Indicators (FNPI 6)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/I = IV] (% auto calculated)	V.) Performance Target Accuracy (III/II = V) (% auto calculated)
number of individuals who increased skills, knowledge, and enable them to work with Community Action to improve n the community.	10	35	10	100%	29%
6a.1 The number of Community Action program cipants who improved their leadership skills to enable them ork with Community Action to improve conditions in the nunity.					
6a.2 The number of Community Action program participants improved their social networks to enable them to work with munity Action to improve conditions in the community.	105	84	105	100%	125%
6a.3 The number of Community Action program participants gained other skills, knowledge and abilities to enhance their l networks to enable them to work with Community Action prove conditions in the community.	72	75	72	100%	96%

ivic Engagement and Community Involvement Outcome Indicator (FNPI 6z)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III/I = IV] (% auto calculated)	V.) Performance Target Accuracy (III/II = V) (% auto calculated)

FY 2025 CSBG Annual Report

Module 4, Section B: Individual and Family Services - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Civic Engagement and Community Involvement

Name of CSBG Eligible Entity Reporting:	People's Equal Action and C
State:	New York
Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	
Leadership Training	
SRV 6b Leadership Training	
SRV 6c Tri-partite Board Membership	26
SRV 6d Citizenship Classes	
SRV 6e Getting Ahead Classes	
SRV 6f Volunteer Training	174

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Outcomes Achieved Across One or More Domains

BG Eligible Entity Reporting:		People's Equal Action and Community Effort, Inc.			
		New York	UEI:	SMRAKMWJLL59	
Outcomes Achieved Across One or More Domains (FNPI 7)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III / I = IV] (% auto calculated)	V.) Performance Target Accuracy [III/II = V] (% auto calculated)
number of individuals who achieved one or more of the identified National Performance Indicators in one or more domains.					
Other Outcome Indicator (FNPI 7z)	I.) Number of Individuals Served in program(s) (#)	II.) Target (#)	III.) Actual Results (#)	IV.) Percentage Achieving Outcome [III / I = IV] (% auto calculated)	V.) Performance Target Accuracy [III/II = V] (% auto calculated)

FY 2025 CSBG Annual Report

Module 4, Section B: Individual and Family Services - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Services Supporting Multiple Domains

Name of CSBG Eligible Entity Reporting:	People's Equal Action and C
State:	New York
Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
Case Management (SRV 7a)	
SRV 7a Case Management	539
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	366
Referrals (SRV 7c)	
SRV 7c Referrals	221
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	115
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	
SRV 7f Child Care payments	
Eldercare (SRV 7g)	
SRV 7g Day Centers	
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	14
SRV 7i Social Security Card	2
SRV 7j Driver's License	4
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	
Legal Assistance (includes emergency legal assistance) (SRV 7l)	
SRV 7l Legal Assistance	
Emergency Clothing Assistance (SRV 7m)	
SRV 7m Emergency Clothing Assistance	280
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7n)	
SRV 7n Mediation/Customer Advocacy Interventions	24

FY 2025 CSBG Annual Report

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:	People's Equal Action and Community Effort, Inc.		
State:	New York	UEI:	SMRAKMWJLL59

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:	9,382
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:	4,374

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Sex	Number of Individuals	6. Ethnicity/Race	Number of Individuals
a. Male	4107	a. Ethnicity	
b. Female	5275	a.1. Hispanic, Latino or Spanish Origins	807
c. TOTAL (auto calculated)	9382	a.2. Not Hispanic, Latino or Spanish Origins	3653
		a.3. Unknown/not reported	4922
		a.4. TOTAL (auto calculated)	9382

Section C.6a Status

--

2. Age	Number of Individuals	b. Race	
a. 0-5	625	b.1. American Indian or Alaska Native	82
b. 6-13	1263	b.2. Asian	224
c. 14-17	713	b.3. Black or African American	3159
d. 18-24	942	b.4. Native Hawaiian and Other Pacific Islander	16
e. 25-44	2369	b.5. White	2309
f. 45-54	973	b.6. Other	958
g. 55-59	568	b.7. Multi-race (two or more of the above)	338
h. 60-64	647	b.8. Unknown/not reported	2296
i. 65-74	847	b.9. TOTAL (auto calculated)	9382
j. 75+	435		
k. Unknown/not reported			
l. TOTAL (auto calculated)	9382		

Section C.6b Status

--

Section C.2 Status

--

3. Education Levels	Number of Individuals	7. Military Status	Number of Individuals
		a. Veteran	84
a. Grades 0-8		b. Active Military	1
b. Grades 9-12/Non-Graduate		c. Never Served in the Military	3077
c. High School Graduate		d. Unknown/not reported	6220
d. GED/Equivalency Diploma		e. TOTAL (auto calculated)	9382
e. 12 grade + Some Post-Secondary			
f. 2 or 4 years College Graduate			
g. Graduate of other post-secondary school			
h. Unknown/not reported			
i. TOTAL (auto calculated)			

Section C.7 Status

TOTAL NUMBER OF INDIVIDUALS REPORTING MILITARY STATUS IS GREATER THAN INDIVIDUALS REPORTED AS 18+ (SUM OF C.2d THROUGH C.2j)
--

Section C.3 Status

--

8. Work Status (Individuals 18+)	Number of Individuals
a. Employed Full-Time	808
b. Employed Part-Time	744
c. Migrant or Seasonal Farm Worker	5
d. Unemployed (Short-Term, 6 months or less)	158
e. Unemployed (Long-Term, more than 6 months)	328
f. Unemployed (Not in Labor Force)	582
g. Retired	438
h. Unknown/not reported	3718
i. Total (autocalculated)	6781

Section C.8 Status

--

4. Disconnected Youth	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	1443

5. Health**Number of Individuals**

	Yes	No	Unknown
a. Disabling Condition	1163	2945	5274
b. Health Insurance*	4417	348	4617

*If an individual reported that they had Health Insurance please identify the source of health insurance below.

Health Insurance Sources

c.1. Medicaid	1741
c.2. Medicare	589
c.3. State Children's Health Insurance Program	12
c.4. State Health Insurance for Adults	118
c.5. Military Health Care	30
c.6. Direct-Purchase	21
c.7. Employment Based	351
c.8. Unknown/not reported	1553
c.9. TOTAL (auto calculated)	4415

Section C.5 Status

ERROR: TOTAL COUNT OF INSURANCE SOURCES (C.5.c.9) IS LESS THAN C.5b[Yes]
--

ATTACHMENT C
 COMMUNITY SERVICES BLOCK GRANT
 C-2c Work Plan and Program Progress Report (PPR)

Contractor: People's Equal Action and Community Effort, Inc.

Budget Period: 10/1/26 to 9/30/27

FFY: 2027

Contract #: 0

Type (Work Plan, Amendment, PPR): Work Plan

Description of Need (Family, Community, Agency)	
Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	
At risk, low-income youth can lack attention from parents, guardians, or role models. Many families express the need for safe, stimulating activities for youth.	

Program that addresses the need described above:		Big Brothers Big Sisters (BBBS)		Location (List Name of County):						Onondaga	
Interventions	Benchmarks or Milestones and Outcomes	NP(s) or Service/Capacity Codes	Method(s) of Measurement/Verification	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %	
Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4. Youth between the ages of 8 and 18 are eligible to enroll in the mentoring program offered by Big Brothers Big Sisters. Matched youth (Littles) will be paired with an adult volunteer (Bigs) in a one-to-one mentoring relationship. Matches will spend time together on their schedules, doing activities and bonding. Volunteers in this program are community members aged 18+.	List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (Funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).		Identify the tool or process to be used to verify progress on the outcome or milestone.								
	75 youth will enroll to be Matched as Littles in Big Brothers Big Sisters program.		Applications, Case notes	75					0	0%	
	Youth Matched as Littles, receiving mentoring services from Bigs.	SRV 2p	Attendance records, Match reports, Case notes	75					0	0%	
	Of the 75 youth, 55 will be in 1st-8th grades and demonstrate improved positive approaches toward learning, including improved attention skills.	FNPI 2c2	Survey results, Match reports, Case notes	55					0	0%	
	Of the 75 youth, 20 will be in 9th-12th grades and demonstrate improved positive approaches toward learning, including improved attention skills.	FNPI 2c3	Survey results, Match reports, Case notes	20					0	0%	
	Of the 75 youth, 55 will be in 1st-8th grades and achieve at a basic grade level (academic, social, and other school success skills).	FNPI 2d2	Survey results, Match reports, Case notes	55					0	0%	
	Of the 75 youth, 20 will be in 9th-12th grades and achieve at a basic grade level (academic, social, and other school success skills).	FNPI 2d3	Survey results, Match reports, Case notes	20					0	0%	
									0	#DIV/0!	
									0	#DIV/0!	
									0	#DIV/0!	
								0	#DIV/0!		
								0	#DIV/0!		
								0	#DIV/0!		

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor People's Equal Action and Community Effort, Inc.

Budget Period	to	9/30/27
10/1/26		

FFY 2027

Contract # 0

Type (Work Plan Amendment PPR):

[illegible]

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor People's Equal Action and Community Effort, Inc.
Budget Period 10/1/26 to 9/30/27
FFY 2027
Contract # 0
Type (Work Plan, Amendment, PPR):
Work Plan

Description of Need (Family, Community, Agency)	
Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	
Families with low incomes face challenges in safely and efficiently heating and maintaining their homes.	

Program that addresses the need described above:		Energy & Housing (E&H)		Location (List Name of County):		Onondaga					
Interventions	Benchmarks or Milestones and Outcomes	NP(s) or Service/ Capacity Codes	Method(s) of Measurement/Verification	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %	
Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4. The Energy & Housing program provides weatherization services to low-income households with high energy consumption. This includes sealing cracks and holes to reduce heat loss, insulating walls and attics, repairing or replacing heating systems, and providing energy-efficient lighting and refrigerators. If families are ineligible for the E&H program, we refer them to other agencies or community-based services that will preserve or improve housing units.	List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).		Intake/Application forms	200					0	0%	
	200 households will request Energy & Housing services to improve their homes										
	Energy Efficiency Improvements (Insulation, air sealing, furnace repair, etc.)	SRV 4t	Job reports, Case notes	120						0	0%
	Of the 200 households, 120 will improve their energy efficiency and/or energy burden reduction in their homes.	FNPI 4h	Job reports	120						0	0%
										0	#DIV/0!
										0	#DIV/0!
										0	#DIV/0!
										0	#DIV/0!
										0	#DIV/0!
										0	#DIV/0!
									0	#DIV/0!	

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor: People's Equal Action and Community Effort, Inc.
Budget Period: 10/1/26 to 9/30/27
FFY: 2027
Contract #: 0
Type (Work Plan, Amendment, PPR): Work Plan

Description of Need (Family, Community, Agency) Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.		Families need in-home care for seniors.	
--	--	---	--

Program that addresses the need described above:		Expanded In-Home Services for the Elderly Program (EISEP)				Location (List Name of County):				Onondaga											
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome.		Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (funded). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategic and Community National Performance Indicators (CNPIs) (STRs).		NPI(s) or Service/ Capacity Codes		Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone.		Annual Target		PPR #1 Achieved		PPR #2 Achieved		PPR #3 Achieved		PPR #4 Achieved		YTD Total		YTD %	
Use service and strategy terminology from CSBG Annual Report Module 2 & Module 4. The EISEP Case Manager will provide assessments and case management to senior citizens to strengthen their environments and achieve their potential. EISEP will support and coordinate in-home non-medical personal care and housekeeping.		40 seniors will enroll in EISEP					Applications/Intake Forms		40										0	0%	
		Case Management			SRV 7a		Case notes		40										0	0%	
		Eligibility Determination			SRV 7b		Case notes, Store receipts		40										0	0%	
		Of the 40, 20 seniors will increase their nutritional skills (access to shopping/cooking/meal delivery)			FNPI 5a		Case notes		20										0	0%	
		Of the 40, 15 seniors will report improved mental and behavioral health and well-being (Improved quality of life)			FNPI 5c		OCDALICS's participant surveys		15										0	0%	
		Of the 40, 30 will be 65+ years old and report a maintained independent living situation			FNPI 5f		OCDALICS's participant surveys & program records		30										0	0%	
																			0	#DIV/0!	
																		0	#DIV/0!		
																		0	#DIV/0!		
																		0	#DIV/0!		
																		0	#DIV/0!		
																		0	#DIV/0!		
																		0	#DIV/0!		

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor: People's Equal Action and Community Effort, Inc.

Budget Period: 10/1/26 to 9/30/27

PPY: 2027

Contract #: 0

Type (Work Plan, Amendment, PPR): Work Plan

Description of Need (Family, Community, Agency)
 Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.

Families need employment programs that provide services and referrals to help them prepare for available jobs in our community through mentoring, education, and training.

Program that addresses the need described above:		Family Resource Centers (FRC)				Location (List Name of County):				Onondaga		
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4. The FRCs will assist with resume writing and job searches, share job opening information, and refer customers to employment agencies and employers. Once employed, we will provide follow-up and ongoing support to help with job retention.		Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (Furried). When possible, describe the service or outcome using language from the individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).		NP(s) or Service/ Capacity Codes	Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
		15 Individuals will participate in job search activities by utilizing FRC services and resources.			Intake forms	15					0	0%
		Job Search Coaching		SRV 1i	Case notes, Sign-in sheets	12					0	0%
		Resume Development		SRV 1j	Case notes, Sign-in sheets	15					0	0%
		Job Referrals		SRV 1i	Case notes, Communication records	14					0	0%
		Job Placements		SRV 1m	Case notes	13					0	0%
		Of the 15 individuals seeking employment, 13 will be unemployed adults who obtain employment (up to a living wage)		FNPI 1b	Case notes	13					0	0%
		Of the 15 individuals seeking employment, 10 will be unemployed adults who maintain employment for at least 90 days (up to a living wage)		FNPI 1c	Pay stubs, Case notes	10					0	0%
		Of the 15 individuals seeking employment, 8 will be unemployed adults who maintain employment for at least 180 days (up to a living wage)		FNPI 1d	Pay stubs, Case notes	8					0	0%
											0	0%
											0	0%
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0	0%		
									0</			

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Page 8 of 21
(Total Number of Pages should include C-2a, C-2b and C-2c)

Contractor People's Equal Action and Community Effort, Inc.
Budget Period 10/1/26 to 9/30/27
FFY 2027
Contract # 0

Type (Work Plan, Amendment, PPR):
Work Plan

Description of Need (Family, Community, Agency)	
Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	
Families need services that support for education, mentoring, and stimulating activities for youth and adults.	

Program that addresses the need described above:		Family Resource Centers (FRC)		Location (List Name of County):				Onondaga				
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4. The FRCs will assist in accessing information regarding all requirements and resources for the High School Equivalency Test and financial aid for higher education. We will continue our partnerships with Syracuse City School District to offer classes at our Eastside FRC. We will work with individuals to make them aware of their strengths and encourage them to increase their skills around them, whether it be through further education or home environments, parenting classes, or other programs.		Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).		NP(s) or Service/ Capacity Codes	Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestones.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
		150 individuals will seek educational assistance			Intake forms	150					0	0%
		K-12 Education		SRV 2d	Intake forms, Case notes, Sign-in sheets	40					0	0%
		K-12 Support Services for youth		SRV 2e	Intake forms, Case notes, Sign-in sheets	40					0	0%
		Youth Financial Literacy Education		SRV 2f	Intake forms, Case notes, Sign-in sheets	20					0	0%
		School Supplies		SRV 2k	Case notes, Receipts	150					0	0%
		Before & After School Activities		SRV 2l	Case notes, Attendance records, Sign-in sheets	12					0	0%
		Summer Youth Programs		SRV 2m	Case notes, Attendance records, Sign-in sheets	20					0	0%
		Parenting Supports		SRV 2w	Case notes, Attendance records, Sign-in sheets	35					0	0%
		Adult Financial Literacy Education		SRV 2z	Case notes, Attendance records, Sign-in sheets	16					0	0%
		Scholarships		SRV 2bb	Case notes, Letters from schools/recipients	2					0	0%
Home Visits		SRV 2cc	Case notes	40					0	0%		

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor People's Equal Action and Community Effort, Inc.
Budget Period 10/1/26 to 9/30/27
FFY 2027
Contract # 0

Type (Work Plan, Amendment, PPR):
Work Plan

Description of Need (Family, Community, Agency)	
Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	
Families need income and asset-building services to gain and maintain self-sufficiency through training and other programs.	

Program that addresses the need described above:		Family Resource Centers (FRC)				Location (List Name of County):				Orondaga
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4.	Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (Funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).	NP(s) or Service/ Capacity Codes	Methods of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
The FRCs will provide financial education resources to help families learn about money, how to manage it, and understand its effect on individuals and their families.	40 individuals will express a need for financial literacy skills and education		Intake forms	40					0	0%
	Financial Capability Skills Training	SRV 3a	Case notes, Attendance records, Sign-in sheets	12					0	0%
	Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	SRV 3c	Case notes, Attendance records, Sign-in sheets	12					0	0%
	Health Insurance enrollment	SRV 3h	Case notes, Budget sheets, Award letters	9					0	0%
	Social Security/SSI enrollment	SRV 3i	Case notes, Budget sheets, Award letters	6					0	0%
	TANF enrollment	SRV 3k	Case notes, Budget sheets, Award letters	5					0	0%
	SNAP enrollment	SRV 3l	Case notes, Budget sheets, Award letters	40					0	0%
	Of the 40 individuals, 6 will open a savings account or IRA	FNPI 3c	Case notes, Budget sheets, Bank statements	6					0	0%
	Of the 40 individuals, 5 will increase their savings	FNPI 3d	Case notes, Budget sheets, Bank statements	5					0	0%
	Of the 40 individuals, 4 will use their savings to purchase an asset	FNPI 3e	Case notes, Budget sheets, Bank statements, Receipts	4					0	0%
	Of the 40 individuals who engage with PEACE, Inc., 12 will report improved financial well being	FNPI 3h	Case notes, CFPB Financial Well-Being Scale survey	12					0	0%

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Page 11 of 21
 (Total Number of Pages should include C-2a, C-2b and C-2c)

Contractor People's Equal Action and Community Effort, Inc.
 Budget Period 10/1/26 to 9/30/27
 FFY 2027
 Contract # 0

Type (Work Plan, Amendment, PPR):
 Work Plan

Description of Need (Family, Community, Agency) Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	Families need assistance accessing affordable, high-quality housing and navigating available benefits to cover utility costs.
--	---

Program that addresses the need described above:		Family Resource Centers (FRC)				Location (List Name of County):				Onordaga											
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome.		Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (Funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRC).		NPI(s) or Service/Capacity Codes		Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone.		Annual Target		PPR #1 Achieved		PPR #2 Achieved		PPR #3 Achieved		PPR #4 Achieved		YTD Total		YTD %	
Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4. We will post information regarding safe and affordable housing for families, ensuring that their safety is our top priority. In addition, we will refer families to available housing options and advocate with landlords or agencies as needed. <i>*This domain requires all housing indicators to report an unduplicated count of individuals. Therefore, the annual targets are based on the assumption of 2 family members per household; results and target percentage threshold may vary based on the household sizes of the families who utilize our services.</i>		180 individuals will seek assistance in finding and maintaining safe and affordable housing.				Intake forms		180										0		0%	
		Financial Capability Skill Training		SRV 4a		Intake forms, Tracking sheets, Case notes, Attendance records, Sign-in sheets		4										0		0%	
		Rent Payments (includes emergency rent payments made by PEACE, Inc.)		SRV 4c		Intake forms, Tracking sheets, Case notes		4										0		0%	
		Deposit Payments (security deposits made by PEACE, Inc.)		SRV 4d		Intake forms, Tracking sheets, Case notes		4										0		0%	
		Landlord/Tenant Mediations		SRV 4g		Intake forms, Tracking sheets, Case notes		16										0		0%	
		Utility Payments (HEAP & Emergency HEAP enrollment, Care & Share)		SRV 4i		Intake forms, Tracking sheets, Case notes		180										0		0%	
		Level Billing Assistance (National Grid payment agreements)		SRV 4l		Intake forms, Tracking sheets, Case notes, Sign-in sheets		50										0		0%	
		Temporary Housing Placement (includes Emergency Shelters)		SRV 4m		Intake forms, Tracking sheets, Case notes		5										0		0%	
		Transitional Housing Placements		SRV 4n		Intake forms, Tracking sheets, Case notes, Lease agreements		3										0		0%	
		Permanent Housing Placements		SRV 4o		Intake forms, Tracking sheets, Case notes, Lease agreements		12										0		0%	
Of the 180 individuals, 3 will be experiencing homelessness and obtain safe temporary shelter		FNPI 4a		Intake forms, Tracking sheets, Case notes		3												0		0%	

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor People's Equal Action and Community Effort, Inc.
Budget Period 10/1/26 to 9/30/27
Contract # 0

FFY 2027
Contract # 0

Type (Work Plan, Amendment, PPR):
Work Plan

Description of Need (Family, Community, Agency) Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.		Continued from page 11.	
---	--	-------------------------	--

Program that addresses the need described above:		Family Resource Centers (FRC)		Location (List Name of County):				Onondaga		
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4. Continued from page 11.	Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (Funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SIV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).	NP(s) or Service/ Capacity Codes	Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
	Of the 180 individuals, 20 will need assistance finding housing, and 18 will obtain safe and affordable housing	FNPI 4b	Intake forms, Tracking sheets, Case notes, Lease agreements	18					0	0%
	Of the 180 individuals, 20 will need assistance finding housing, and 16 will maintain safe and affordable housing for 90 days	FNPI 4c	Intake forms, Tracking sheets, Case notes, Lease agreements	16					0	0%
	Of the 180 individuals, 20 will need assistance finding housing, and 12 will maintain safe and affordable housing for 180 days	FNPI 4d	Intake forms, Tracking sheets, Case notes, Lease agreements	12					0	0%
	Of the 180 individuals, 16 will avoid eviction	FNPI 4e	Intake forms, Tracking sheets, Case notes, Lease agreements	16					0	0%
	Of the 180 individuals, 180 will receive items to improve their homes' safety and family's quality of life (beds, furniture, appliances, etc.)	FNPI 4z.1	Intake forms, Tracking sheets, Case notes, Receipts	180					0	0%
									0	0%
									0	0%
									0	0%
									0	0%
									0	0%
									0	0%

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor People's Equal Action and Community Effort, Inc.
Budget Period 10/1/26 to 9/30/27
FFY 2027
Contract # 0

Type (Work Plan, Amendment, PPR):
Work Plan

Description of Need (Family, Community, Agency)	
Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	
Families require access to health and social/behavioral development services to enhance or maintain their quality of life.	

Program that addresses the need described above:		Family Resource Centers (FRC)				Location (List Name of County):				Onondaga	
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4. The FRCs will provide food, diapers, household goods, and toiletries to families and individuals who enroll in our programs. Programs include the Relatives As Parents Program, Golden Age Social Club, and OPWDD to help seniors and people with disabilities gain socialization and live independently. In addition, we will provide parenting education classes that teach physical, mental, and behavioral health, nutrition skills, and well-being awareness, as well as support groups for domestic violence victims.	Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).		NP(s) or Service/ Capacity Codes	Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
	1200 individuals will seek healthy skills, habits, and items			Intake Forms	1200					0	0%
	Health Insurance Options Counseling		SRV 5j	Intake forms, Tracking sheets, Case notes, Enrollment letters	9					0	0%
	Wellness Classes (stress reduction, medication management, mindfulness, etc.)		SRV 5p	Intake form, Case notes, Sign-in sheets, Attendance records	20					0	0%
	Domestic Violence Programs (recurring weekly or monthly program)		SRV 5x	Intake form, Case notes, Sign-in sheets, Attendance records	9					0	0%
	Domestic Violence Support Group Meetings		SRV 5z	Intake form, Case notes, Sign-in sheets, Attendance records	9					0	0%
	Skills Classes (gardening, cooking, nutrition, etc.)		SRV 5ff	Intake form, Case notes, Sign-in sheets, Attendance records	15					0	0%
	Incentives (stipends, rewards for participation, etc.)		SRV 5hh	Intake form, Case notes, Sign-in sheets, Receipts	20					0	0%
	Prepared Meals On-Site		SRV 5ii	Intake form, Case notes, Sign-in sheets, Attendance records	180					0	0%
	Food distribution: food bags/boxes from pantries (including Holiday Baskets/gifts that include food)		SRV 5jj	Intake form, Case notes, Sign-in sheets	1200					0	0%
Parenting Classes		SRV 5mm	Intake form, Case notes, Sign-in sheets, Attendance records	40					0	0%	
Hygiene Kits/Boxes, including diaper distribution		SRV 5nn	Intake form, Case notes, Sign-in sheets	650					0	0%	

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Page 14 of 21
 (Total Number of Pages should include C-2a, C-2b and C-2c)

Contractor People's Equal Action and Community Effort, Inc.

FFY 2027

Type (Work Plan, Amendment, PPR):

Budget Period 10/1/26 to 9/30/27

Contract # 0

Description of Need (Family, Community, Agency):
 Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.

Program that addresses the need described above		Family Resource Centers (FRC)		Location (List Name of County):				Onondaga		
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4.	Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).	NPI(s) or Service/ Capacity Codes	Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
Continued from page 13.	Of the 1200 individuals 40 will enroll in programs, and 12 will demonstrate improved physical health and well being	FNPI 5b	Intake form, Case notes, Sign-in sheets, Attendance records	12					0	0%
	Of the 1200 individuals 40 will enroll in programs, and 15 will demonstrate improved mental and behavioral health and well being	FNPI 5c	Intake form, Case notes, Sign-in sheets, Attendance records	15					0	0%
	Of the 1200 individuals 40 will enroll in programs, and 22 will demonstrate improve skills related to the adult role of parents/caregivers	FNPI 5d	Attendance records, Parenting education survey	22					0	0%
	Of the 1200 individuals 40 will enroll in programs, and 20 will be parents/caregivers who demonstrate increased sensitivity and responsiveness in their interactions with their children.	FNPI 5e	Intake form, Case notes, Sign-in sheets, Attendance records, Parenting education survey	20					0	0%
	Of the 1200 individuals 40 will enroll in programs, and 20 will be seniors (65+) who maintained an independent living situation.	FNPI 5f	Intake form, Case notes, Sign-in sheets, Attendance records	20					0	0%
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/0!
									0	#DIV/

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor	People's Equal Action and Community Effort, Inc.		
Budget Period	10/1/26	to	9/30/27
FFY	2027	Contract #	0
Type (Work Plan, Amendment, PPR):	Work Plan		

Description of Need (Family, Community, Agency) Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	Families need civic engagement and community involvement opportunities to take ownership of their communities and create camaraderie among neighbors.
--	---

Program that addresses the need described above:				Location (List Name of County):							Onondaga			
Benchmarks or Milestones and Outcomes				NPI(s) or Service/Capacity Codes	Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %		
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4.														
The FRCs will offer case management programs and services to low-income families and opportunities to increase leadership skills, social networks, and knowledge to improve the conditions in their communities. PEACE, Inc. offers opportunities such as volunteering, Board membership, Neighborhood Advisory Council membership, and community forums or events.				15 individuals will seek civic engagement opportunities		Intake forms, Case notes, Sign-in sheets, Letters from court	15					0	0%	
				Tri-partite Board Membership, including Neighborhood Advisory Councils	SRV 6c	Meeting minutes, Case notes, Sign-in sheets	12						0	0%
				Volunteer Training	SRV 6f	Sign-in sheets, Case notes, Certificates	15						0	0%
				Of the 15 individuals, 12 will increase their skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community	FNPI 6a	Case notes, Survey results	12						0	0%
				Of the 15 individuals, 15 will improve their social networks	FNPI 6a.2	Case notes, Survey results	15						0	0%
													0	#DN/01
												0	#DN/01	
												0	#DN/01	
												0	#DN/01	
												0	#DN/01	
												0	#DN/01	
												0	#DN/01	

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor People's Equal Action and Community Effort, Inc.

Budget Period 10/1/26 to 9/30/27
FFY 2027
Contract # 0

Type (Work Plan, Amendment, PPR):
Work Plan

Description of Need (Family, Community, Agency)	
Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	
Families need services across multiple domains to help improve their social determinants of health, affecting more than one aspect of life.	

Program that addresses the need described above:		Family Resource Centers (FRC)		Location (List Name of County):		Onondaga					
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4. Case management programs and services will be offered to low-income families. FRC Coordinators and Family Advocates will implement family development partnerships with families, including assessments, identification of strengths, and creation of goals.	Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (number). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).		(NPIs) or Service/ Capacity Codes	Method(s) of Measurement/Verification. Identify the tool or process to be used to verify progress on the outcome or milestone.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
	Case management		SRV 7a	Intake forms, Case notes	350					0	0%
	Eligibility Determinations		SRV 7b	Intake forms, Case notes	320					0	0%
	Referrals		SRV 7c	Intake forms, Case notes	300					0	0%
	Transportation Services		SRV 7d	Intake form, Case notes, Gas receipts, FISH service reports, Tracking sheets	160					0	0%
	Birth Certificates		SRV 7h	Intake forms, Case notes, Receipts	8					0	0%
	Social Security Card		SRV 7i	Intake forms, Case notes, Receipts	3					0	0%
	Driver's License		SRV 7j	Intake forms, Case notes, Receipts	3					0	0%
	Emergency Clothing Assistance		SRV 7n	Intake forms, Case notes, Sign-in sheets	300					0	0%
	Mediation/Customer Advocacy Interventions		SRV 7o	Intake forms, Case notes	40					0	0%
										0	#DIV/0!
										0	#DIV/0!

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Page 17 of 21
 (Total Number of Pages should include C-2a, C-2b and C-2c)

Contractor People's Equal Action and Community Effort, Inc.
 Budget Period 10/1/26 to 9/30/27
 FFY 2027
 Contract # 0

Type (Work Plan, Amendment, PPR):
 Work Plan

Description of Need (Family, Community, Agency)	
Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	
At risk, low-income youth can lack attention from parents, guardians, or role models. Many families express the need for safe, stimulating activities for youth.	

Program that addresses the need described above:		Foster Grandparents Program (FGP)		Location (List Name of County):					Onondaga	
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4.	Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategic and Community National Performance Indicators (CNPIs) (STRs).	NPI(s) or Service/ Capacity Codes	Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
The Foster Grandparent Program provides the opportunity for low-income senior citizens (ages 55 and above) to increase their income by earning a small tax-free hourly stipend by volunteering as a Foster Grandparent. Serving as Foster Grandparents, low-income senior citizens will own a stake in their community by engaging in volunteer activities that support and promote their physical, mental, and social well-being.	70 senior citizens will enroll in the FGP		Intake forms	70					0	0%
	Volunteer Training	SRV 6f	Intake forms, Sign-in sheets, Case notes	70					0	0%
	Case Management	SRV 7a	Intake forms, Sign-in sheets, Case notes	70					0	0%
	Of the 70 seniors, 70 will increase their net worth by receiving a stipend	FNPI 3h	Intake forms, Case notes, Stipend receipts	70					0	0%
	Of the 70 seniors, 50 will report improved physical health and well-being.	FNPI 5b	Annual Program Participant Survey - administered in Q4	50					0	0%
	Of the 70 seniors, 50 will report improved mental and behavioral health and well-being.	FNPI 5c	Annual Program Participant Survey - administered in Q4	50					0	0%
	Of the 70 seniors, 45 will be 65+ years old and report the ability to maintain an independent living situation.	FNPI 5f	Annual Program Participant Survey - administered in Q4	45					0	0%
	Of the 70 seniors, 50 will report improved social networks.	FNPI 6a2	Annual Program Participant Survey - administered in Q4	50					0	0%
	Of the 70 seniors, 70 will gain skills, knowledge & abilities to enhance their ability to engage.	FNPI 6a3	Program Reports, Case notes	70					0	0%
									0	#DIV/0!

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor People's Equal Action and Community Effort, Inc.
Budget Period 10/1/26 to 9/30/27
Type (Work Plan, Amendment, PPR): Work Plan

FPY 2027
Contract # 0

Description of Need (Family, Community, Agency)	Families with limited income struggle to access maximum tax credits/refunds and avoid predatory lending tax preparation.
---	--

Program that addresses the need described above:	Location (List Name of County):	Onondaga
--	---------------------------------	----------

Interventions	Benchmarks or Milestones and Outcomes	NP(s) or Service/ Capacity Codes	Method(s) of Measurement/Verification	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome.	List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIS) (STRs).		Identify the tool or process to be used to verify progress on the outcome or milestone.							
Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4.										
The FTP Program will help limited-income community members access all eligible tax credits, receive the largest refund possible, earn disposable income, and gain additional financial/tax education.	1200 individuals will have their tax returns prepared by FTP		Intake forms, Sign-in sheets	1200					0	0%
	Financial Coaching/Counseling	SRV 3b	Sign-in sheets, Case notes	25					0	0%
	VITA, EITC, or Other Tax Preparation Programs	SRV 3c	Tax Slayer reports, Sign-in sheets, Case notes	1200					0	0%
	Trained volunteers	SRV 6f	Certificates of completion, Sign-in sheets	30					0	0%
	Of the 1200 individuals, 400 will receive an Earned Income Tax Credit (EITC)	FNPI 3z1	Tax Slayer reports, Sign-in sheets, Case notes	400					0	0%
	Of the 1200 individuals, 200 will receive a Child Tax Credit (CTC)	FNPI 3z2	Tax Slayer reports, Sign-in sheets, Case notes	200					0	0%
									0	NDIV/0I
									0	NDIV/0I
									0	NDIV/0I
									0	NDIV/0I
									0	NDIV/0I
									0	NDIV/0I

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor People's Equal Action and Community Effort, Inc.
Budget Period 10/1/26 to 9/30/27
FFY 2027
Contract # 0

Description of Need (Family, Community, Agency) Briefly identify the need that documents the reason for the program/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	Families need improved stability and affordable childcare, prioritizing early childhood growth and development.
---	--

Program that addresses the need described above:		Head Start/Early Head Start (HS/EHS)		Location (List Name of County):				Onondaga				
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome. Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4.		Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (Funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs) Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).		NPI(s) or Service/ Capacity Codes	Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
We will complete, vision, hearing, height, weight, and other screenings within 90 days of infant and child enrollment by nurses; collect immunization, medical and dental documentation from outside physicians; assist families with physician referrals, scheduling appointments, transportation to appointments and obtaining medical insurance. We will provide at least one nutritious meal each day to children enrolled in center-based programs. We will develop lesson plans for children containing daily schedule and activities in the area of language, literacy, math, science, social/emotional well being and motor skills.		1150 children (ages 0-5) will enroll in Head Start and Early Head Start			Enrollment forms or applications, Attendance records	1150					0	0%
		Enrolled in EHS		SRV 2a	Enrollment forms or applications, Classroom attendance, Teacher case notes	250					0	0%
		Enrolled in HS		SRV 2b	Enrollment forms or applications, Classroom attendance, Teacher case notes	900					0	0%
		Vision Screening		SRV 5d	SPOT Vision Screener results, Nurses' case notes	750					0	0%
		Maternal/Child Health (benefits of breastfeeding)		SRV 5g	Case notes	15					0	0%
		Child Dental Screening/Exams		SRV 5dd	Dentists' exam results, Nurses' case notes	750					0	0%
		Of the 1150 children, 1150 will demonstrate skills for school readiness.		FNPI 2b	Program Information Report results, Teacher case notes	1150					0	0%
											0	#DNV/01
											0	#DNV/01
											0	#DNV/01

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Contractor People's Equal Action and Community Effort, Inc.
Budget Period 10/1/26 to 9/30/27
FFY 2027
Contract # 0

Type (Work Plan Amendment, PPR)
Work Plan

Description of Need (Family, Community, Agency)	
Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	
Families need in-home care for seniors. Primarily low-income and, in many cases, frail and disabled seniors living in Onondaga County can live healthier, longer, and more independently with access to affordable, nutritious meals that are provided regularly in a social congregate environment.	

Program that addresses the need described above:		Senior Nutrition (SN)		Location (List Name of County):							Onondaga
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome	Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (Funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STHS).	NPI(s) or Service/Capacity Codes	Method(s) of Measurement/Verification Identify the tool or process to be used to verify progress on the outcome or milestone.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %	
Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4. SN will produce hot and ready-to-eat meals that meet 1/3 of the recommended daily allowance for people ages 60 and over. Meals will be delivered to multiple locations in Onondaga County, where senior citizens and disabled adults reside in independent living situations. Meals will also be delivered to community locations, where staff and volunteers will distribute them. Seniors who are frail and home-bound will receive home-delivered meals.	2100 individuals will receive meals through the Senior Nutrition program		Registration forms	2100					0	0%	
	Prepared Meals	SRV 5ii	Rosters, units of service, Peer Place reports	2100					0	0%	
	Of the 2100 individuals, 1700 will be 65+ years old and maintained an independent living situation by receiving nutritious lunches	FNPI 5f	Registration forms	1700					0	0%	
	Of the 2100 individuals, 700 will be individuals with disabilities who maintained an independent living situation by receiving nutritious lunches	FNPI 5g	Registration forms	700					0	0%	
									0	#DIV/01	
	Prepared Meals served (duplicated)		Rosters, units of service, Peer Place reports	71,000					0	0%	
									0	#DIV/01	
									0	#DIV/01	
									0	#DIV/01	
									0	#DIV/01	
									0	#DIV/01	
									0	#DIV/01	

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2c Work Plan and Program Progress Report (PPR)

Page 21 of 21
 (Total Number of Pages should include C-2a, C-2b and C-2c)

Contractor People's Equal Action and Community Effort, Inc.
 Budget Period 10/1/26 to 9/30/27
 FFY 2027
 Contract # 0

Type (Work Plan, Amendment, PPR):
Work Plan

Description of Need (Family, Community, Agency) Briefly identify the need that documents the reason for the programs/services/milestones and outcomes listed below. Corresponds to the needs/strategic objectives identified in Attachment C-1b Demonstrated Needs and Attachment C-1c Strategic Plan.	Families need guidance in selecting employment pathways and childcare options, and their communities need more trained practitioners in early childhood settings and independent daycares.
--	--

Program that addresses the need described above:		Workforce Development (WD)		Location (List Name of County):					Onondaga			
Interventions Very briefly describe the services, activities, and advocacy that will address the need and achieve the outcome.		Benchmarks or Milestones and Outcomes List the projected baseline number starting with the number seeking assistance followed by the number of customers to be enrolled. Then identify the expected benchmarks or milestones and outcomes to be achieved for the service or activity (funnel). When possible, describe the service or outcome using language from the Individual and Family National Performance Indicators (FNPIs)/ Individual and Family Services (SRV) or from the Strategies and Community National Performance Indicators (CNPIs) (STRs).		NP(s) or Service/ Capacity Codes	Method(s) of Measurement/Verification (Identify the tool or process to be used to verify progress on the outcome or milestone.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
Use service and strategy terminology from CSBG Annual Report Module 3 & Module 4. The Early Childhood Career Pathways Program (ECCPP), run by the Workforce Development Department, is a comprehensive support system for its participants. Successful individuals will be equipped to open registered home childcare businesses, while others will be prepared for Teacher Aide/Lead Teacher positions in Head Start and other childcare centers. The program provides a range of support services, including start-up funds, coaching and technical assistance, marketing services, portfolio development, licensing navigation, administrative support, grant administration (scholarship assistance), resume development, Indeed account navigation, job referrals, and referrals to human service programs such as HEAP and food pantries, etc.		45 individuals will enroll in the Workforce Development Program through the ECCPP			Intake Forms	45					0	0%
		Post-secondary education preparation	SRV 2y	Acceptance/Enrollment Notices, Case Notes	30						0	0%
		College applications, text books, computers, etc. (including course enrollments)	SRV 2aa	Acceptance/Enrollment Notices, Case Notes, Receipts	20						0	0%
		Scholarships	SRV 2bb	Acceptance/Enrollment Notices, Case Notes, Receipts	45						0	0%
		Case Management	SRV 7a	Case Notes	45						0	0%
		Of the 45 individuals, 10 will obtain a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills	FNPI 2h	Certificates, Degrees, Case Notes, Letters from Employers or Schools	10						0	0%
											0	#DIV/0!
											0	#DIV/0!
											0	#DIV/0!
											0	#DIV/0!

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2b Work Plan and Program Progress Report (PPR)

Page 2 of
(Total Number of Pages should include C-2a, C-2b and C-2c)

Contractor	People's Equal Action and Community Effort, Inc.	FFY	2027	Type (Work Plan, Amendment, PPR):	Work Plan
------------	--	-----	------	-----------------------------------	-----------

Contractor: People's Equal Action and Community Effort, Inc. FFY: 2027
 Budget Period: 10/1/26 to 9/30/27 Contract #: 0

Agency needs identified in the needs assessment or strategic plan as summarized on C1-b Demonstrated Needs will form the basis for community partners.

AGENCY PARTNERS (Agency-wide Unduplicated Count)

Interventions	Benchmarks	Capacity Codes	Method(s) of Measurement/Verification Briefly describe the tool or process to be used to verify progress on the outcome. THIS MUST BE COMPLETED*	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total	YTD %
CSBG Eligible Entities work with other public and private organizations to expand service opportunities for individuals or families or to achieve community improvement outcomes. Note: Outcomes for these partnerships will be program specific and incorporated within each program of the Attachment C-2c Work Plan and Program Progress Report (PPR).	Number of organizations, both public and private, that Community Action actively works with to expand resources and opportunities in order to achieve family and community outcomes.			45					0	0%
	Non-Profit	B.5.a	Contract Agreements, Memorandums of Understanding, Emails and other notes of communication	14					0	0%
	Faith Based	B.5.b		32					0	0%
	Local Government	B.5.c		4					0	0%
	State Government	B.5.d		1					0	0%
	Federal Government	B.5.e		42					0	0%
	For-Profit Business or Corporation	B.5.f		11					0	0%
	Consortiums/Collaboration	B.5.g		15					0	0%
	School District	B.5.h		5					0	0%
	Institutions of post-secondary education/training	B.5.i		5					0	0%
	Financial/Banking institutions	B.5.j		7					0	0%
	Health Service Institutions	B.5.k		3					0	0%
Number of Organizations (Total):				184	0	0	0	0	0	0%

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-2a Work Plan and Program Progress Report (PPR)

Contractor: People's Equal Action and Community Effort, Inc. FFY: 2027 Type (Work Plan, Amendment, PPR): Work Plan

Budget Period: 10/1/26 to 9/30/27 Contract #: 0

Agency needs identified in the needs assessment or strategic plan as summarized on Attachment C-1b Demonstrated Needs and C-1c Strategic Plan will form the basis for capacity building activities.

AGENCY CAPACITY BUILDING									
PLEASE ADD COMMUNITY INITIATIVE GOALS (from C-4d) TO THIS PAGE									
Interventions Briefly describe the activities that will address the agency need or strategic plan objective. Provide training and educational opportunities to staff and Board members for professional development and growth.	Benchmarks List the expected outcome of the capacity building activity.	NPV(s) or Capacity Codes	Method(s) of Measurement/Verification Briefly describe the tool or process to be used to verify progress on the outcome.	Annual Target	PPR #1 Achieved	PPR #2 Achieved	PPR #3 Achieved	PPR #4 Achieved	YTD Total YTD %
	300 individuals will apply to work for PEACE, Inc.		Job application submissions	300					0 0%
	250 individuals will be employed by PEACE, Inc. in full or part-time staffing positions	STR 1b	New Hire reports, paychecks	250					0 0%
	300 hours will be spent on training/workshops by PEACE, Inc. staff	STR 1f	Attendance or sign-in sheets, Certificates of completion, HR employee file notes	300					0 0%
	PEACE, Inc. will maintain 250 employment positions or opportunities in Onondaga County.	CNPI 1b	HR employee files, Internal and external job opening postings	250					0 0%
									0 #DIV/DI
									0 #DIV/DI
									0 #DIV/DI
									0 #DIV/DI
									0 #DIV/DI
									0 #DIV/DI

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-1c Strategic Plan Goals and Objectives

Contractor People's Equal Action and Community Effort, Inc.

FFY 2027

Budget Period 10/1/26 to 9/30/27

Contract # 0

Time frame of current Strategic Plan: 2024-2027

Briefly list the major goal and corresponding objectives contained in the plan that drive capacity building activities.

ADD ROWS, AS NEEDED, IN ORDER TO INCLUDE ADDITIONAL GOALS AND/OR OBJECTIVES

Goal: Develop current and future leadership for our agency and community.

Check One: ☒ **CSBG Funds will be used to support this goal.**
☐ **CSBG Funds will not be used to support this goal.**

Objectives:

a) We will create and execute an agency-wide leadership approach that increases cross-program coordination, employee mobility, and professional skills development.

b)

c)

Goal: Foster an environment where staff and clients alike feel seen, heard, valued, and respected.

Check One: ☒ **CSBG Funds will be used to support this goal.**
☐ **CSBG Funds will not be used to support this goal.**

Objectives:

a) We will strive to be an agency that embraces and reflects its communities and workforce.

b)

c)

Goal: Modernize technology platforms to securely meet the needs of our staff and community.

Check One: ☒ **CSBG Funds will be used to support this goal.**
☐ **CSBG Funds will not be used to support this goal.**

Objectives:

a) We will analyze, create, and update technology systems that better secure, measure, and respond to emerging agency and community needs.

b)

c)

ATTACHMENT C
COMMUNITY SERVICES BLOCK GRANT
C-1b Programs and Services to Address the Demonstrated Community Needs

Contractor People's Equal Action and Community Effort, Inc.FFY 2027Budget Period 10/1/26 to 9/30/27Contract # 0

Below, summarize the greatest needs of the community (and each sub-community) served, as demonstrated by the most recent community needs assessment.
"Sub-community" means a city or other area of distinct and unique needs within the greater service area.

ADD ADDITIONAL ROWS AS NEEDED IN ORDER TO INCLUDE ALL PROGRAMS OPERATED BY THE AGENCY

1. **Name of Community Served:** Onondaga County**Location (List Name of County):** Onondaga

Greatest Demonstrated Need(s):	Programs/Services that help address the need:
A. At risk, low-income youth often lack attention from caring mentors and reliable role models. Many families express the need for affordable after school care with safe, stimulating activities for youth.	A. Big Brothers Big Sisters , Family Resource Centers, Foster Grandparents , Head Start/Early Head Start
B. Seniors with limited incomes need access to services to help them maintain an independent living situation. Families need in-home care for Seniors.	B. Eastwood Community Center, Expanded In-Home Services for the Elderly Program , Family Resource Centers, Foster Grandparents, Free Tax Prep, Senior Nutrition
C. Families with low incomes face challenges in safely and efficiently heating and maintaining their homes.	C. Energy & Housing
D. Low-income families need emergency assistance, crisis intervention, advocacy, supportive services, employment support, youth activities, education, and family development partnerships to support goal setting.	D. Family Resource Centers , Expanded In-Home Services for the Elderly Program, Head Start/Early Head Start, Workforce Development
E. Families with limited income struggle to access maximum tax credits/refunds and avoid predatory lending tax preparation.	E. Free Tax Preparation
F. Families need improved stability and affordable childcare, prioritizing early childhood growth and development.	F. Head Start/Early Head Start , Workforce Development
G. Families need in-home care for seniors. Primarily low-income and, in many cases, frail and disabled seniors living in Onondaga County can live healthier, longer, and more independently with access to affordable, nutritious meals that are provided regularly in a social congregate environment.	G. Eastwood Community Center, Expanded In-Home Services for the Elderly Program, Senior Nutrition
H. Families need guidance in selecting employment pathways and childcare options, and their communities need more trained practitioners in early childhood settings and independent daycares.	H. Family Resource Centers, Head Start/Early Head Start, Workforce Development
I.	I.
J.	J.



County of Onondaga

Department of Adult & Long Term Care Services

Aging • NY Connects • Adult Protective Services

John H. Mulroy Civic Center, 10th Floor

421 Montgomery Street, Syracuse, NY 13202

J. Ryan McMahon, II
County Executive

JoAnne Spoto Decker
Commissioner

August 13, 2026

Karl Dawkins, Food Services Director
PEACE Inc. Senior Nutrition Program
6756 Pickard Drive
Syracuse, NY 13211

Dear Karl,

Enclosed is a copy of your agency's 2025-2026 annual program evaluation. We appreciate your cooperation during the audit and for providing the requested documentation.

The PEACE congregate dining program remains a valued service for our community and the staff's commitment to their participants is evident. Thank you for the services your agency provides to Onondaga County senior residents.

Sincerely,
Taylor Frawley, Aging Services Specialist

cc: Maria Mahar, DALTCS Deputy Commissioner

Visit us at: www.ongov.net/adult



Follow us on Facebook at: [Onondaga County Office for Aging](#)

Aging
315.435.2362 Fax: 315.435.3129

NY Connects
315.435.1400 Fax: 315.435.5615



Adult Protective Services
315.435.2815 Fax: 315.435.2801

Long Term Care Resource Center
315.435.5600 Fax: 315.435.5615



County of Onondaga
Department of Adult & Long Term Care Services

Aging • NY Connects • Adult Protective Services
John H. Mulroy Civic Center, 10th Floor
421 Montgomery Street, Syracuse, NY 13202

J. Ryan McMahon, II
County Executive

JoAnne Spoto Decker
Commissioner

May 27, 2026

Karl Dawkins, Director of Food Services
PEACE, Inc.
6756 Pickard Drive
Syracuse, NY 13211

Dear Karl,

This letter is to confirm that an Annual Program Monitoring visit has been scheduled to take place with PEACE on July 10, 2026 at 9:30am. At that time, Onondaga County Office for Aging will be monitoring the Congregate Meal program managed by your Agency for the program year April 1, 2025- March 31, 2026. The objective of the Monitoring Review is to provide oversight, support, and determine that the Agency is meeting contractual requirements.

It is our goal to make the visit as effective as possible by allowing sufficient time for discussions, technical assistance and observing programs. In preparation for the visit, please complete the attached documents which will guide you in collecting and making available the appropriate documentation for the review. All supporting documentation should be provided prior to, or at the time of the visit.

Please contact me at (315) 435-2363 x4944 or TaylorFrawley@onondaga.gov if you have any questions about the visit. I look forward to meeting with you and your designated staff on July 10th.

Sincerely,

Taylor Frawley

Taylor Frawley, Aging Services Specialist

cc: Maria Mahar, Deputy Commissioner

Please find the attached items that are part of this review:

- **Annual HDM Subcontractor Review Checklist**
- **2025-2026 HDM Review Template**

Visit us at: www.ongov.net/adult



Follow us on Facebook at: [Onondaga County Office for Aging](https://www.facebook.com/OnondagaCountyOfficeforAging)

Aging
315.435.2362 Fax: 315.435.3129

NY Connects
315.435.1400 Fax: 315.435.5615



Adult Protective Services
315.435.2815 Fax: 315.435.2801

Long Term Care Resource Center
315.435.5600 Fax: 315.435.5615

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

Onondaga County
Department of Adult and Long Term Care Services
Office for the Aging

Contractor: PEACE
Date: 7/10/25

NUTRITION SERVICES FOR THE ELDERLY CONTRACTOR REVIEW 2025-2026

References to the Nutrition Program Standards (19-PI-26) are in parentheses. Please refer to them for detailed information as needed to determine compliance with each standard.

S: SATISFACTORY

R: REQUIRES ACTION

NA: NOT APPLICABLE

Areas to be commended:

The staff at PEACE, Inc. has continued to demonstrate strong dedication to delivering high-quality meal services to older adults. Efforts to manage costs and enhance meal quality remain evident through ongoing positive feedback in customer satisfaction surveys. Open, consistent communication with PEACE staff remains a key strength, contributing to the success of the congregate meal program and a positive experience for participants.

PEACE has also worked collaboratively with DALTCS nutrition staff in the development of menus that highlight nutrition education topics and promote cultural awareness. Incorporating meals aligned with cultural holidays supports participant engagement and strengthens the program's impact.

DALTCS appreciates the continued partnership with PEACE, Inc. and looks forward to working together in the upcoming year to support older adults through nutritious meals and meaningful social engagement.

Any outstanding discrepancies from prior annual assessment, audit OR monthly assessment? ☐ Yes ☒ No
If Yes, describe:

I. Program Management

- A. [S] Provider has a sufficient number of trained staff to meet nutrition service needs (such as Nutrition Program for the Elderly Director, food service manager and Home Delivered Meal coordinator), having the necessary qualifications, experience and training. (I.G.4)
Provider(s) have an individual designated as responsible for its operation. (I.G.5)
- [Obtain copy of agency's 2025 – 2026 Organization Chart] (I.A.2a)
 - Designated staff attends all OCDALTCS required menu planning, food service planning and management meetings.
- ✓ Received organizational chart.
- ✓ Yes. Director Food Services and Assistant Director of Food Services attend required meetings; other designated staff attend meetings as requested.
- B. [S] Obtain copy of Board of Directors listing, with affiliations.
- When do the terms change?
- ✓ Received copy of Board members with expiration of terms.

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

- ✓ **Terms are 3 years.**
- C. [S] Preference is given to persons age 60 or over in the hiring for all staff positions, when other qualifications are equal. (I.G.1)
 - ✓ **There are 31 total food service personnel (staff positions and dining site managers), of which 12 are 60 or older than 60.**
- D. [S] Staff have been provided with job descriptions. (I.A.2c)
 - ✓ **Received job descriptions for all food service staff, senior nutrition program assistant, site manager and additional positions that support the senior nutrition program.**
- E. [S] Staffing patterns reflect minority representation in the total population.
 - ✓ **Agency serves a diverse population; approximately 27% of clients are minorities.**
 - ✓ **Agency staffing reflects a similar representation of minorities.**
- F. [S] Equal Employment Opportunity sign posted in a prominent location.
 - ✓ **Sign is posted on bulletin board in the hallway near break room and offices.**
- G. [S] An individual knowledgeable in food handling, production and service supervises and trains food production staff. (I.G.4)
 - There is a staff person certified by the National Restaurant Association Educational Foundation's ServSafe® Food Program.
 - Does this individual attend the NYSOFA sponsored Annual Food Protection and Nutrition Training?
 - ✓ **ServSafe certificate on file for Karl Dawkins and Aaron Shortell.**
 - ✓ **Director of Food Services attended NYSOFA virtual training (certificate on file).**
- H. [S] Orientation and training is conducted at least quarterly for staff and volunteers. Required annual topics include procedures for emergency situations (ex: safety training, fire safety, medical issues, weather related) and food safety and sanitation. (I.G.6, 6a, 6b)
 - Records of training plans, schedules agendas and attendance are maintained by provider. **Keep on file for 1 year (I.H.1j)**
 - *[Obtain copy of sign-in attendance list and 2025-26 Training schedule]*
 - ✓ **Received Training plan for 2025-2026.**
 - ✓ **See training attendance sheets.**
 - ✓ **See Section VIII.A for fire safety and emergency training documentation.**
- I. [S] Congregate meal contribution procedures are consistent with current NYSOFA policies (18-PI-17): counted by two people concurrently and entered on a duplicate receipt. (I.C, I.F.2h)
All personnel who handle contributions (both paid and volunteer) must be bonded. A "blanket bond" may be obtained for all personnel. (I.D.1g)
Keep collection & deposit records on file for 6 years (I.H.2c)
 - *[Obtain copy of written contribution procedures]*
 - ✓ **See DALTCS Contribution Policy for Congregate Dining**

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

- ✓ See agency Contribution Policy.
- ✓ See insurance policy.
- ✓ See Contribution Poster
- ✓ See sample monthly contributions ledger.

J. [S] All program public information and published materials, whether printed or electronic, give due recognition to Administration on Aging, New York State Office for the Aging, and Onondaga County Department of Adult and Long Term Care Services.

- *[Obtain updated copy of all letters and correspondence sent to clients]*
- ✓ See DALTCS Contribution Communication Guidelines policy
- ✓ See website and brochure.

K. [S] Sick worker policy is in writing and posted in kitchen.

- *[Obtain copy of sick worker policy]*
- ✓ Sick policy is posted in the kitchen.

II. Congregate Participant Eligibility

A. [S] Services are provided to individuals age 60 or older and the spouses of these individuals.
(II.A.1)

- ✓ See DALTCS Eligibility for Congregate Dining Programs policy.
- ✓ Eligibility information included on contribution posters in Section 1.1.
- ✓ Participant Eligibility is outlined in agency Contribution Policy in Section 1.1.

B. [S] Congregate participants are registered in accordance with NYSOFA's reporting requirements and information is kept confidential. (III.A.10). The following client level data is obtained: name, address, phone numbers, emergency contact, physician, birthdate, proof of age or signed declaration of age, gender, live alone, minority status, limited English speaking, rural

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

status, client income level, units of service, expenditures, date of entry or re-entry into the service system, and nutritional risk score. **Keep registration forms & sign in sheets on file for 6 years (I.H.2a)**

✓ **Audited 5 client registration forms – current and on file**

C. [S]

Compliant with National Aging Program Information System (NAPIS) electronic reporting, including units of service provided. Client data entered accurately and timely in the web-based PeerPlace™ reporting system. Each quarter's data must be accurate within 15 days after the quarter ends.

- What is the quality of the data?

✓ **Quality of data is good. Noted data units entered timely and staff receptive to requests for data corrections.**

D. [S]

If serving meals to individuals with disabilities under 60, these individuals either 1) reside in a housing facility occupied primarily by older adults where congregate meals are served, or 2) reside at home with an eligible older adult who receives congregate meals. (II.A.2, 3a)

✓ **Yes, these individuals meet eligibility guidelines. See DATLCS Eligibility Policy in Section II.A.**

E. [S]

Individuals under age 60 who provide volunteer services to the congregate meal program during meal hours may be offered a meal on the same basis as meals are provided to eligible participants (i.e. they are given the opportunity to voluntarily contribute towards its cost). (II.A.3b) Such meals are eligible for NSIP reimbursement. (IX.A.2b)

✓ **One meal is allowed per day at each dining site for volunteers under 60 years old who assist with the congregate meal program. Agency adheres to this policy.**

III. Congregate Meals Program Service Delivery & Accessibility

A. [S]

Services and assistance are concentrated on the target groups of minority, low-income frail and vulnerable elderly, and efforts are made to reach older adults in greatest social and/or economic need. (9 CRR-NY 6554.3, III.A.1)

✓ **Locations of dining sites target areas that have a higher senior population, especially those in greater economic need.**

✓ **Neighborhood Advisors promote dining sites when working with seniors.**

✓ **Other PEACE programs promote and refer seniors when appropriate.**

✓ **PEACE's social media and website are geared toward reaching most at-risk populations.**

B. [S]

Facility is in compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. (III.A.3)

✓ **Senior dining sites where meals are served meet ADA compliance.**

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

- C. [S] Congregate site is open at least one hour before and after the meal is served to permit all participants to eat a leisurely meal, enjoy social contact, and take advantage of other services at the site. (III.A.5)
✓ **Sites are open both before and after the meal to encourage socialization.**
- D. [S] Nutrition education, nutrition counseling, and other nutrition services, as appropriate, are provided based on the needs of meal participants. (III.A.6)
✓ **Responses from annual participant survey used when developing nutrition plan and materials (see annual plan).**
✓ **In-person nutrition education provided under the guidance of RD and based on client feedback.**
- E. [S] To the maximum extent possible, there is space available for supportive services (which protects the privacy of individual participants), educational services, and/or recreational services and activities. (III.A.7)
✓ **Most dining sites have areas that can be utilized for services and protect participant privacy.**
- F. [S] Congregate site is open to the public so that eligible participants may gain access. It is clear that there is no requirement to be a member, pay an entrance fee, be a resident, or participate in another program or service in order to gain access to the congregate meal. (III.A.9)
✓ **Dining sites are open to the public.**
- G. [S] Participants are monitored for the possible need for home delivered meals instead of congregate meals and referrals are made as necessary. (III.A.11)
✓ **Dining site managers are typically the first person to identify needs of participants.**
✓ **During the training for dining site managers, they are informed about HDM and how to make a referral.**
✓ **Some locations have program staff who will assess participants for HDM and make the referral.**
- H. [S] Any conditions or circumstances identified as a danger to participants, staff, volunteers, etc. were communicated with AAA (i.e. disgruntled participant, harassment, etc.). (III.A.12)
• What is the policy?
• Documentation of incident and communication to necessary entities is available, if applicable.
✓ **See DALTCS Grievances & Disruptive Clients – Nutrition Subcontractors Policy.**
✓ **See PEACE Incident Report and Accident Report.**
- I. [S] Procedures are in place that ensure eligible participants are given priority for meals over all guests and staff under 60. (III.C.1)
✓ **Dining site managers are trained to ensure eligible participants are given priority for meals.**

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

- J. [S] Meal charges for guests and staff under 60 are based on actual food and disposables cost. (III.C.2)
✓ **Fee for meals for guests and staff under 60 years old is \$7.00.**
- K. [NA] Provider has agreements with third-party payers for reimbursement of eligible nutrition services such as Long Term Home Health Care Program (LTHHCP), Medicaid providers, etc. (III.D.1, 2)
• What third-party payer agreements are in place?
- L. [S] Upon request, the needs of individuals with disabilities or limited mobility are accommodated (i.e. appropriate food containers, utensils, or other assistive devices). (III.E.3)
✓ **See Adaptive Wear policy.**
✓ **See DALTCS Congregate Clients with Disabilities**
- M. [S] Procedures describe how to handle service disruptions and/or cancellations. (III.E.4, 5b,5c)
• *[Obtain copy of procedures]*
✓ **See Emergency Closing policy**
✓ **See DALTCS Agency Closing policy**
- N. [S] There is a written policy regarding participants' taking food home from the congregate meal site. (I.2q, III.E.5e)
• *[Obtain copy of written policy]*
✓ **See DALTCS Take-out for Special Circumstances**
- O. [S] Procedures describe how to handle grievances from older individuals who are dissatisfied with or are denied service. (OAA Sec 306(a)(10), 17-PI-04)
✓ **See DALTCS Grievances & Disruptive Clients – Nutrition Subcontractors Policy in Section III.H.**

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

IV. Menu and Nutrient Requirements

- A. [S] Participant and staff meal comments are gathered annually and used to ensure that congregate meals are palatable, attractive and satisfying. Client satisfaction surveys are documented **and summarized**. (I.A.2n, IV.A.1,2) **Keep on file for 1 year** (I.H.1h)
- Survey instruments include measurement of method and frequency, and inquiries about the impact that the service has on the client's ability to maintain his/her independence. Survey instruments include space for additional concerns, comment or suggestions.
 - Client satisfaction is measured for the following services, including method, frequency, **number of clients or participants**, and **response rate**. (OAA §306(6)(A), 9 NYRCC §6654.8)
- ✓ **See DALTCS Customer Satisfaction Feedback**
- ✓ **See Customer Satisfaction Survey Results for full responses.**
- ✓ **Highlights include:**
- **97% rating of staff as either Excellent or Good**
 - **91.7% of clients rate the meals as Excellent (34.8%) or Good (56.9%)**
 - **40.5% and 51% of clients felt they eat "much healthier" and "somewhat healthier", respectively, because they eat at the dining site**
 - **24.3% for less than 1 year, 43.4% of clients have participated in the program for 1-3 years, 13.1% for 4-7 years, and 19.1% for more than 7 years**
 - **New question for this year shows 81% of participants always feel welcome and safe at the dining site (15.7% most of the time).**
 - **New question for this year shows 45.9% of participants have noticed improvements in their health and wellbeing since participating in the lunch program.**
- ✓ **The overall feedback from participants is very positive regarding the meals, service and staff.**
- B. [S] At minimum, a four-week cycle menu is used. (IV.A.3)
- ✓ **See menus.**
- C. [S] Menus are planned based on the recommendations of the current U.S. Dietary Guidelines. (IV.A.4)
- ✓ **Dietary Guidelines for Americans used as the basis for menu planning. See menu analysis.**
- D. [S] Menu items are suitable to program operations. (IV.A.5)
- ✓ **Director of food services and DALTCS nutrition staff work together to select menu items appropriate for operations.**
- E. [S] Menu analysis completed by Registered Dietitian confirms that meals provide 1/3, 2/3, or 3/3 of the Dietary Reference Intakes (DRI), depending on the number of meals provided in a day. (OAA Sec. 339(2)(A)(ii), IV.B.1, 2) **Keep on file for 1 year** (I.H.1f)
- ✓ **See menu analysis completed by DALTCS Nutrition Assistant and approved DALTCS registered dietitians.**

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

- F. [S] All foods served are noted on a master menu including approved menu changes. (IV.B.3)
Keep on file for 1 year (I.H.1f)
✓ **PEACE staff follow appropriate procedure for requesting substitutions; they are diligent about communicating requests and receiving approval.**
✓ **Changes documented on the master menu.**
- G. [S] Special menus are available, where feasible and appropriate, to meet the particular dietary needs arising from the health requirements, religious requirements, or cultural meal preferences of eligible individuals (IV.C.1).
✓ **Substitutions are not available.**

V. Food Service Practices

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

- A. [S] Observation of food preparation and service practices comply with all applicable federal, New York State Sanitary Code Part 14 and local health and sanitation regulations, specifically that bulk and home food delivery methods, equipment and service prevent contamination. (V.1, VI.B.1)
- ✓ Food service staff adhere to food safety and sanitation protocols.
 - ✓ Staff address any concerns promptly.
 - ✓ Monthly kitchen assessments demonstrate compliance with food safety and sanitation practices.
 - ✓ Overall, monthly dining site assessments demonstrate compliance with food safety and sanitation practices. Any concerns are addressed by DALTCS nutrition staff onsite with dining site managers/coordinators and relayed to PEACE food service director/assistance director if additional follow-up or corrective action is needed.
- B. [S] Food costs are accurately determined and calculated quarterly. (V.2) Food purchasing practices are cost effective. **Keep on file for 1 year (I.H.1g)**
- ✓ See Meal Cost Calculations submitted.
- C. [S] Meal forecasting methods avoid under/over production. (V.3)
- ✓ See DALTCS Congregate Reservations
 - ✓ See reservation policy.
 - ✓ Use average attendance, based on history, for ordering and planning purposes.
- D. [S] Standardized recipes are used. (V.4)
- ✓ Standardized recipes are provided to DALTCS nutrition staff and kept on file.
 - ✓ Agency is responsive when requesting new recipes for use in menu analysis.
- E. [S] Food items on approved menus are clearly identified and portion sizes are indicated as needed. (V.5) Portion control is maintained during food preparation and service to be consistent with certified menu requirements. (III.E.2, V.6)
- ✓ Agency uses standard portion size guide provided by DALTCS to portion meals.
 - ✓ Proper portioning is observed during meal service at meal sites.
 - ✓ Agency staff is responsive if any issues related to portion size are identified.
 - ✓ See example meal portion guide.
- F. [S] Time and temperatures of potentially hazardous foods (as defined in NYS Sanitary Code Subpart 14-1.31) are taken and recorded for final cooking temperatures. (VI.B.2a)
- ✓ Temperatures are recorded daily and submitted to DALTCS on a monthly basis. Temperature log sheets are reviewed by DALTCS nutrition staff and kept on file.
 - ✓ Monthly review demonstrates compliance with regulations. Any concerns are promptly addressed and corrected. Additional training is provided at annual site manager in-service.
- G. [S] Bulk food temperatures are taken daily prior to delivery, at delivery and at serving time. Temperatures are within safe ranges. (VI.B.2b) **Keep on file for 1 year (I.H.1a)**

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

- ✓ **Review of temperature logs and observations during meal site assessments demonstrate overall compliance. Any concerns are addressed promptly by staff.**

H. [NA] If frozen meals are prepared and stored, procedures are consistent with State and local health guidelines including Hazard Analysis of Critical Control (HACCP) guidelines. (9 CRR-NY 6654.10(b)(4), V.1, VI.B.1, 2)

I. [S] If foods are prepared for the next day or leftovers are available, the handling of these foods is consistent with State and local health guidelines including the current NYSOFA Food Service Policy and Procedure Manual. (V.1, VI.B.1, 2)

- ✓ **Observation of food practices is consistent with local health guidelines.**
- ✓ **Kitchen is inspected monthly by DALTCS nutrition staff; assessment reports are kept on file.**

J. [S] Vendor invoices and production sheets are available.

Keep on file for 1 year (I.H.1g)

- ✓ **See vendor invoices.**
- ✓ **See production sheets.**

K. [S] Food service equipment and production areas are safe and efficient. (V.1)

- ✓ **Kitchen is inspected monthly by DALTCS nutrition staff; assessment reports are kept on file.**
- ✓ **Observation at the dining sites during site assessments demonstrates overall compliance with food safety and sanitation practices. Any concerns are addressed by DALTCS nutrition staff onsite with dining site managers/coordinators and relayed to PEACE food service director/assistance director if additional follow-up or corrective action is needed.**

L. [S] Provider equipment is routinely checked and serviced. (I.E.1d)

- ✓ **See invoices.**

M. [S] Storage space for food and supplies is adequate and meets sanitary codes. (V.1)

- ✓ **Kitchen is inspected monthly by DALTCS nutrition staff; assessment reports are kept on file.**
- ✓ **Observation at the dining sites during site assessments demonstrates overall compliance with food safety and sanitation practices. Any concerns are addressed by DALTCS nutrition staff onsite with dining site managers/coordinators and relayed to PEACE food service director/assistance director if additional follow-up or corrective action is needed.**

N. [S] Food, equipment and supplies are kept in secure areas. (1.A.2m, V.1)

- ✓ **Kitchen is inspected monthly by DALTCS nutrition staff; assessment reports are kept on file.**
- ✓ **Observation at the dining sites during site assessments demonstrates overall compliance with food safety and sanitation practices. Any concerns are addressed by**

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

DALTCS nutrition staff onsite with dining site managers/coordinators and relayed to PEACE food service director/assistance director if additional follow-up or corrective action is needed.

O. [NA]

Outbreaks of suspected food-borne illnesses were reported to the local Health Department, NYSOFA and the Area Agency on Aging immediately. (VI.B.3)

- Documentation of incident and communication to necessary entities is available.

VI. Facility Compliance and Safety Procedures

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

- A. [S] Provider has informed AAA of any changes in the days, times and location of meal sites. (VI.A.3)
- ✓ Agency communicates plan when closed due to weather.
 - ✓ Agency maintains communication with DALTCS regarding changes at dining sites (i.e. increase number of days open, site closings, re-opening of sites).
- B. [S] Review of Department of Health (DOH) inspection reports note compliance with the NYS DOH Sanitary Code. (VI.A.4)
- *[Compare inspection reports for kitchen to standard]*
 - ✓ See inspection reports. 1 violation noted (not critical) – PEACE Sr Nutr @ Meadows Apartments (ID: 437133) Had Expired permit posted (2025) – corrected.
 - ✓ Agency maintains inspection reports on file.
- C. [S] Valid DOH operating permit is posted at food preparation and service sites. (VI.A.5)
Keep Health Department permits and inspection reports on file for 1 year (I.H.1c)
- ✓ DOH permit is posted. Current permit was issued on 2/1/2025 and expires on 1/31/2027.
 - ✓ Received copies of all current dining site permits.
- D. [S] Food service facility exits are clearly identified, have lighted signs and are free of obstacles. Fire extinguishers are strategically placed and inspected annually. (VI.A.6a,6b)
Evacuation plan is posted in an accessible location. (VI.A.6c)
- ✓ Exits are clearly marked and free of obstacles. Several fire extinguishers are located in PEACE's production facility kitchen
 - ✓ Fire extinguishers are available and current at the dining sites, as observed during meal site assessments.
 - ✓ Evacuation plan is visibly posted in PEACE's main food service facility.
 - ✓ Evacuation plans are visibly posted at the dining site locations, as observed during the meal site assessments. See copies of all dining site evacuation plans.
 - ✓ If evacuation plans are missing at dining sites, corrective action is requested.
- E. [S] Fire drills are conducted annually and documented. (9 CRR-NY 6654.10(b)(12), VI.A.7)
- ✓ Documentation of fire drills completed at all dining site locations was received. Fire drills are completed annually.
 - ✓ Annual fire drill was conducted at PEACE food service facility 9/16

VII. Nutrition Education and Counseling Services (Primarily OCDALTCS responsibility)

- A. [S] Nutrition education and information is approved by the registered dietitian. (VII.1)

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

Each site identifies a Nutrition Education Liaison who attends required annual nutrition education training. (I.G.6)

- ✓ **See DALTCS nutrition education policy and sample of materials approved by RD.**
- ✓ **Nutrition education training conducted as part of dining site coordinator training.**

B. [S] Nutrition information is provided to congregate meal participants at least monthly. (VII.2a)

- ✓ **Distributed Table Tents monthly with nutrition information corresponding to Annual Nutrition Education Plan.**

C. [S] Nutrition education presentations are provided by, or under the direction of a Registered Dietitian (RD)/Diet Technician Registered (DTR), at each congregate site a minimum of six times per year. (VII.2b)

- ✓ **In-person nutrition educations conducted at all dining sites. Nutrition educations are planned and will be completed by 12/31/25.**

D. [S] Nutrition education planning procedures consider participant needs, comments and requests. (VII.3)

- ✓ **Clients surveyed annually and considered in creating the annual nutrition education plan (see annual plan).**

E. [S] Nutrition education and counseling methods and resources are appropriate. Evaluation practices are in place to determine effectiveness. (VII.4, VIII.4)

- ✓ **Monthly printed materials provided to agency under the guidance of a registered dietitian. All information comes from credible sources.**
- ✓ **Evaluation is conducted for both nutrition education and counseling.**

F. [S] A screening/intake process is in place to identify individuals requiring nutrition counseling. (VIII.1)

- ✓ **Dining site managers are informed/reminded during annual training about nutrition counseling services.**
- ✓ **Registration form includes NSI.**

G. [S] Nutrition counseling and follow-up activities are provided by a Registered Dietitian. (VIII.2)

Keep counseling records on file for 1 year (I.H.1e)

- ✓ **Nutrition counseling provided by an RD, or under the guidance of an RD. Activities are documented in PeerPlace.**

VIII. Emergency and Disaster Preparedness

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

- A. [S] Training is provided at least annually to site staff on the use of fire extinguishers and evacuation procedures. (I.G.6a)
✓ **Emergency situations training.**
- B. [S] Meal site staff are familiar with written procedures concerning emergency situations such as flood, fire, loss of power, storms, or when a participant is choking or faints. (I.A.2I, I.G.6a, III.E.5a)
• Is there a written disaster/emergency plan?
[Obtain copy of written plan]
✓ **See Emergency Preparedness Manual.**
- C. [S] There are written procedures concerning the occurrence of a virus outbreak within the organization that impacts meal service.
• Key items: 1) a safety plan is in place, 2) agency has signed the letter of affirmation, and 3) safety protocols are in place for in-person dining when mandated by state or local government.
• How will meals be provided to dining sites/clients if the provider must close for an extended period of time, or if a large number of staff/volunteers are impacted?
✓ **See DALTCS Emergency Procedures – Congregate Senior Dining Programs**
- D. [S] An up-to-date listing of emergency contact information for all site managers is kept and easily accessible.
✓ **See contact list.**
- E. [S] Agency contact for Food Services is reviewed and updated yearly, with changes forwarded to the Office of the County Executive for inclusion in the Emergency Operations Center (EOC) database.
• *[Obtain/confirm contact information]*
✓ **Updated and on file.**
- F. [NA] Does facility have a generator that can support kitchen equipment?
No, they do not have a generator.

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

IX. Meeting Service Objectives and CAARS Reporting

- A. [S] Targeting objectives have been met. (I.A.2k, I.F.2d)
- *[Check targeting objectives with actual reported data]*
 - ✓ See Targeting policy and objectives.
 - ✓ PeerPlace report demonstrates reaching low-income, minority, living alone, and rural seniors in need.
 - 63% live alone
 - 68% live below 185% of poverty level, with 58% <150% of poverty level
 - 28% are minorities
 - 20% are low-income minorities
 - 32% of clients have self-reported NSI ≥6 (nutritionally high risk)
 - 14% live in rural area (local rural)
- B. [S] Meals eligible for AoA Nutrition Services Incentive Program (NSIP) reimbursement are reported consistent with NYSOFA guidelines. (IX.A.4)
- C. [S] AoA Nutrition Services Incentive Program (NSIP) payments are used solely for the purchase of U.S. grown and produced products. (IX.A.3a.i)
- D. [S] Service definitions used are consistent with the current NYSOFA Standard definitions for Service and Service Units (case management; home delivered meals; congregate meals; nutrition education; nutrition counseling). (I.F.2b)
- E. [S] Units of service and fiscal reports are provided to AAA per reporting schedule. Are reports submitted on time (meal census and financial report within 10 days)?
- ✓ Financial reports submitted on time.
- F. [S] Unit costs and service expenditures are reasonable and consistent with approved funding applications. **Keep contract & budget on file for 6 years (I.H.2e)**
- ✓ Meal cost calculations are submitted. Actual costs used to determine funding for the next fiscal year.
- G. [S] Funds received from the Onondaga County Office for Aging cannot be used to support sectarian, political and/or lobbying activities.
- ✓ Expenditures demonstrate that money is used for approved expenses.

X. Contracts and Agreements

- A. [S] Provider site agreements cover necessary items. There are written site agreements between the provider and all sites serving meals. (I.E.1, I.F)
- B. [NA] If provider serves meals to community-based residential care facility residents, agreements in place are consistent with 89-PI-7. (III.D.1, 2)
- C. [S] DEC certified pest extermination services are used, as needed. (I.F.2e, V.1, VI.A.5)

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

✓ See invoices.

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

XI. Miscellaneous

- A. [S] Efforts are made to assist participants in accessing SNAP benefits. (IX.C.1)
✓ **SNAP referrals are primarily made by Neighborhood Advisors and staff that are on-site at congregate dining locations.**
- B. [NA] Providers are certified to accept SNAP benefits as voluntary contributions. (IX.C.2)
What is the yearly total or monthly average amount of SNAP collected?
- C. [NA] Provider utilizes products from the Food Bank of CNY.
What is the yearly total dollar amount of Food Bank products?

CONGREGATE MEALS AND RELATED SUPPORTIVE SERVICES

XII. Fiscal Monitoring (OCDALTCs Fiscal Unit responsibility)

Use fiscal monitoring form.

Grants Submitted or in Process of Formal Contracting

Name	Funding Source	Program	Status	Request Amount	Grant Amount	Grant Year Start	Grant Year End	Comments
Community Conversations -	CNYCF	Community Engagement	Awarded	1000	1000	2026-07-21	2027-07-20	
Community Conversations - Lender	Lender Center	Community Engagement	Awarded	2500	2500	2026-07-08	2027-07-07	Lender Center agreed to provide a sponsorship on 07-08-2026
Connect-Kids-to-Park Grant Program	New York State Office of Parks, Recreation and Historic Preservation (OPRHP)	Family Services	Awarded	20000	21925	2026-02-19	2027-02-18	
ECCPP Micron Technology - Green Chips Act Y3- Y5: 26-28	Micron Technology - Green Chips Act	Family Services	Awarded	700000	703000	2026-04-31	2029-03-31	MOU in process \$220K per year, 5 years starting 4/1/2024. 6 month payment in October
ECCPP Micron Technology - Green Chips Act Y2: 25-26	Micron Technology - Green Chips Act	Family Services	Awarded	200000	203000	2025-04-31	2026-03-31	MOU in process \$220K per year, 5 years starting 4/1/2024.
United Way of CNV	United Way of CNV	BBBS	Awarded	15000	See Note	2026-07-31	2027-06-30	Rather than give \$15,000 and \$100,000 to PEACE, Inc. for BBBS and FTP respectively, PEACE, Inc. was awarded \$10,000 in unrestricted funds from UW
United Way of CNV	United Way of CNV	FTP	Awarded	100000	10000	2026-07-31	2027-06-30	Rather than give \$15,000 and \$100,000 to PEACE, Inc. for BBBS and FTP respectively, PEACE, Inc. was awarded \$10,000 in unrestricted funds from UW
EISEP at County West	Onondaga County - Department of Adult & Long Term Services	FGP, Family Services	Awarded	164000	164000	2024-04-31	2025-03-31	Waiting for contract as of 10/27/25. Supervision transition 10/27/25. Option for renewal
FTP Operations PY52 Let Me Be Great PY52 Eastwood Older Adult Programming	City of Syracuse NBD - C3BG City of Syracuse NBD - C3BG Onondaga County - Department of Adult & Long Term Services	FTP Family Services Eastwood Community Center, Family Services	Awarded Awarded Awarded	100000 32929 25000	50440 32929 25000	2026-05-31 2026-05-31 2026-04-31	2027-04-30 2027-04-30 2027-03-31	
Youth Summer Enrichment Activities and Family Support Benefits Enrollment Center with IFW	TIX Foundation NCOA	BBBS, Family Services Family Services	Awarded Awarded	5500 50000	5500 50000	2026-06-31 2026-02-31	2027-05-30 2028-07-31	\$50,000 for 30 months. Core applications 225 during this period. Contract pending
Eastwood Capital Repairs DASNY LOCAP 30113	State Senator Rachel May	Family Services	Submitted	150000				
MLK-1 building GAP funding	Housing Trust Fund Corporation	DEHS	Awarded	250000	176100	2026-05-31	2027-11-01	Grant replaces Weatherization. Award date reflects this. Voucher and budget submitted 5/3/2026.
Free Tax Prep PY51 - 2026 Tax Season Operations	City of Syracuse NBD - C3BG	FTP	Awarded	63352	63352	2025-05-31	2026-07-31	

Sunner Capital improvements - CDS	Senator Schurrer, Congressman John Mannion, Senator Gilliland	DEHS	Submitted	1300000
WSFRC Capital Improvement	Snow Foundation Memorial Trust	Facilities	Awarded	20000
Community Data Dashboard with Lender Center SU	MettLife Foundation	Community Engagement	Submitted	
BBBS Mentor Managers Onondaga and Oswego County	Atby's - Inspire Brand Foundation	BBBS	Awarded	30000
Key Bank Community Programs Department	Key Bank Foundation	Agencywide	Awarded	300000
Alternative Learning Site at ESFRC 2026-2029	Syracuse City School District	Family Services	Submitted	220000
Magrrelli Programmatic + Space Costs	State Assemblyman William B. Magrrelli	FTP, Family Services	Submitted	50000
Broadview BBBS	Broadview Federal Credit Union	BBBS	Submitted	10000

1300000			2024-04-01 to 2026-07-01	2025-03-31 to 2029-03-31	
20000	15000		2025-06-21	2027-09-01	
30000	30000				
300000	300000				
220000					
50000					
10000					
3759281	1332746		2024-04-01 to 2026-07-01	2025-03-31 to 2029-03-31	

Active Grants with Fully Executed Contracts

Name	Funding Source	Program	Status	Request Amount	Grant Amount	Grant Year Start	Grant Year End	Comments
FRC Food Pantries	Food Bank of CVV - HPNAP	Family Services	Awarded	12400	12400	2026-07-01	2027-05-31	
SSFRC - Save the Rain Program	Onondaga County - Dept of Water Environment Protection	Facilities	On Hold	82676	50800	2023-05-01	2033-04-30	
FTP General Operations	Allyn Foundation National Grid	FTP DEHS	Awarded	50000	50000	2025-10-01	2026-09-30	These funds were extended and reallocated to be used for the completion of WSFRC
National Grid Homes & Health			Awarded	50000	50000	2025-09-01	2027-01-01	
Project Connections at ESFRC 2024 - 2028	OPWDD	Family Services	Awarded	448871	448871	2024-01-01	2028-12-31	Multi-year renewed annually. Quarterly reports due no later than 30 days after end of the quarter.
Alternative Learning Site at ESFRC 2023-2026	Syracuse City School District	Family Services	Closed	1000000	384341	2023-05-01	2026-06-30	2026: \$131,336 2025: \$128,082 2024: \$124,923 Goes to BBBS Special Accounts. No report
BBBS Onondaga County	Lockheed Martin Employees Federated Fund	BBBS	Awarded	3500	3500	2025-07-01	2026-09-30	Max award \$20,000 one-year. Initial LOI request was \$7.5K for 3 years. use this towards WSFRC renovations that are not covered by the NICIP grant
DOT Foods Thanksgiving meals	DOT Foods	Family Services	Closing out	2100	2100	2025-10-03	2026-08-29	in #2 above (ie Project Management piece Luke Esposito).
Snow Foundation Memorial Trust	Snow Foundation Memorial Trust	Facilities	Closing out	75500	20000	2025-06-21	2026-09-01	
FRC Food Pantries	Food Bank of CVV - HPNAP	Family Services	Closed	91639	30600	2025-07-01	2026-05-31	HPVAP does not cover fringes, indirect and holiday time! These are covered by CSBG. Monthly reports due by the 1th of each month. File is being assigned to Kankouba Kaba
WSFRC Capital Improvement	DASN - NICIP	Facilities	Awarded	434000	410000	2025-01-13	2026-12-01	
Vehicles through DASN- CREST	State Senator John W. Mannion	Nutrition, Facilities	Closed	250000	219675	2025-04-24	2026-12-05	

Reentry Program Y2 2024-2026	Mother Cabrini Health Foundation	Family Services	Awarded	150000	150000	2025-10-01	2026-09-30
OCFS TM12133 - Free Tax Prep	Assemblymember Pamela ... Hunter	FTP	Awarded	25000	25000	2025-10-01	2026-09-30
BBBS Events & Passes (youth under 12)	Jim and Juli Boehm Foundation	BBBS	Awarded	5000	5000	2025-11-01	2026-10-31
Free Tax Prep 2025-2026	Dorothy & Marshall Reisman Foundation	FTP	Awarded	10000	10000	2025-12-01	2026-11-30
Free Tax Prep 2025-2026	Berkshire Hathaway Bank Foundation	FTP	Awarded	5000	2500	2025-12-01	2026-11-30
BBBS Program Assistant & other	Onondaga County - Youth Bureau	BBBS	Awarded	50000	50000	2025-10-01	2026-09-30
Senior Nutrition Operations 2026-2028	Onondaga County - Department of Adult & Long Term Services	Nutrition	Awarded	33000000	33000000	2026-01-01	2028-12-31
BBBS 2026 Oswego School Based Program	Oswego County - Youth Bureau	BBBS	Awarded	10000	10000	2026-01-01	2026-09-30
Cloud migration	Broadview Federal Credit Union	Agencywide	Awarded	10000	10000	2026-05-01	2027-04-30
Champions of Diversity Sponsorships with Special Requirements	National Grid, DOT Foods	COD	Awarded	5000	5000	2026-05-04	2027-03-31
Senior Supports TM12631 LAS870 - was FGP Operations	State Assemblyman William B. Magnarelli	FGP	Awarded	40000	40000	2026-03-31	2027-03-30
OCFS TM12631 - Nutrition	State Assemblyman William B. Magnarelli	Nutrition	Awarded	40000	40000		
				5195186	5359787	2023-05-01 to 2026-07-01	2026-05-31 to 2033-04-30
				1906471	191952	2024-04-01 to 2026-02-02	2025-03-31 to 2026-07-31

