

PEACE, Inc.
EEO/Personnel Committee Minutes
September 10, 2026 (via teleconference)

MEMBERS ON CALL: Jason Wallace

MEMBERS ABSENT: Christopher Montgomery, Edward Perry

STAFF PRESENT: Carolyn Brown, Mandy King, Jamie Colucci

CALL TO ORDER:

Mr. Wallace called the meeting to order at 4:50pm, noting that no other members were participating.

APPROVAL OF MINUTES:

A motion to approve the minutes of the June committee meeting was not made because a quorum was not present.

OLD BUSINESS:

Ms. King reported that the 401(k) audit for the 2025 plan year will soon be concluded, and that this will be the last audit pertaining to the previous plan provider, Mutual of America.

Ms. King reported that the open enrollment period has ended for the new benefit plan year, and that 18 employees selected the high-deductible option with a contribution to a Health Savings Account.

APPLICANT POOL REPORT:

Mr. Colucci reviewed the monthly summary of current job openings and recent recruitment activity.

NEW BUSINESS:

Ms. Brown reported that the second annual Rooftop BBQ fundraiser will be held on September 23rd from 5:30pm to 7:30pm at Merchants Commons, 220 South Warren Street in Syracuse. She noted and uptick in interest and expected participation for this event.

Ms. Brown reported that she and the agency received the Community Impact Award at the Key Bank Key4Women program event on September 9th.

Ms. King reported that about 230 employees attended the Staff Appreciation Day at Spinning Wheel on September 3rd, and that the event went very well.

ADJOURNMENT: Mr. Wallace adjourned the meeting at 4:58pm.

PEACE, INC.
M E M O R A N D U M

TO: Head Start Policy Council / EEO Personnel Committee
FROM: Human Resources Department
SUBJECT: Open Positions
DATE: September 2, 2026

The following is a list of all currently approved open positions within PEACE, Inc.:

Dietitian, Head Start / Early Head Start - Sumner
Site Supervisor, Head Start / Early Head Start - Sumner
Home Visitor, Early Head Start - Genesee
Family Worker, Early Head Start - Merrick
Family Worker, Head Start - Merrick
Family Worker, Head Start - Sumner
Family Worker, Head Start - Liverpool
Teacher, Early Head Start - Merrick
Teacher, Early Head Start - Sumner
Teacher, Head Start - Sumner
Teacher, UPK Head Start - Merrick
Teacher Assistant, Head Start - Sumner (3)
Teacher Assistant, Head Start - Merrick (2)
Teacher Aide, Head Start - Merrick (2)
Teacher Aide, Head Start - Sumner
Floating Center Aide, Head Start - Roxboro
Bus Driver, Head Start - Genesee
Nurse, Head Start - Merrick
Crew Member, Energy & Housing (2)
Maintenance Floater, Facilities
Custodian, Head Start - Merrick
Family Support Assistant (part-time), Eastside FRC
Family Development Advocate, Eastside FRC
Administrative Assistant, Transportation
Systems Administrator, IT

August 2026: Resignations and Terminations

White Female	8/3/26	HS Teacher	Resignation: Other opportunity
White Male	8/4/26	HS Dietitian	Resignation: Job dissatisfaction
White Male	8/10/26	IT Assoc. Director	Resignation: Other opportunity
White Female	8/12/26	FSD Kitchen Worker/Driver	Termination: Attendance
Black Male	8/14/26	Family Development Advocate	Resignation: Job dissatisfaction
Hispanic Male	8/14/26	DEHS Crew Member	Resignation: Other opportunity
White Female	8/17/26	BBBS Mentor Manager	Resignation: Returned to school
Hispanic Male	8/20/26	Custodian	Resignation: Other opportunity
Hispanic Female	8/21/26	Transportation Assistant	Resignation: Other opportunity
Asian Female	8/21/26	HS Teacher Aide	Resignation: Other opportunity
White Female	8/21/26	HS Teacher Aide	Resignation: Other opportunity
White Male	9/4/26	DEHS Crew Member	Resignation: Other opportunity
Native Female	9/11/26	HS Site Supervisor	Resignation: Other opportunity

August 2026: Hires

Position	Location												
		Male	Female	TOTAL	Hispanic (H)	White (W)	Black (B)	Pacific Is. (P)	Asian (A)	Native Amer. (N)	Multi-Racial (M)	Unknown (U)	TOTAL
UPK Teacher	Merrick HS		6	6	1						5	6	
Teacher	Merrick EHS		10	10	2						8	10	
Teacher	Sumner EHS		10	10	2						8	10	
Teacher Assistant	Merrick HS		5	5	1	1					3	5	
Teacher Aide	Liverpool HS	3	2	5	2			1			2	5	
Teacher Aide	Liverpool HS	3	2	5	2			1			2	5	
Teacher Aide	Roxboro HS		1	1	1							1	
Teacher Aide	Genesee HS	1	9	10	2	6					2	10	
Teacher Aide	Sumner HS	1	9	10	2	6					2	10	
Teacher Aide	Merrick HS	1	9	10	2	6					2	10	
Teacher Aide	Merrick HS	1	9	10	2	6					2	10	
Teacher Aide	Merrick HS	1	9	10	2	6					2	10	
Teacher Aide	Merrick EHS		3	3		1					2	3	
Nutrition Aide	Sumner HS	3	2	5	1	1					3	5	
Kitchen Worker / Driver*	Food Services		1	1	1							1	
Mentor Manager*	BBBS	1	1	2		1					1	2	
TOTAL		15	88	103	1	22	34	0	2	0	0	44	103